



## Morning Announcements Segment Request 2008-2009

MAD TV is more than willing to accommodate any club or organization that requests a segment. Segments are aired Friday mornings; however, special exceptions can be made to the air date if needed.

All segment requests must be given to the morning announcements advisors ([Karen Rowley](#) or [John Landis](#)) or to a member of the executive staff ([Tracy Prentice](#), [Connor Schmitz](#), or [Dan Kelleher](#)) **at least one week prior to the requested air date.**

Morning Announcements Segment Request Form	
Name of Organization	
Date of Submission of Request Form	
Requested Air Date	
Description/Purpose of Segment	
Student Contact(s)	
Adult/Advisor Contact(s) (if applicable)	
When and where does the event/ club meeting/community service take place?	
Do you have any artistic visions or ideas on how this segment can be presented?	
Signature	
Times you are available to meet to discuss this project	
Thank you for your request! A member of the crew will get in touch with you as soon as this request has been discussed with the class. Please provide your email address and third period class so we can get in touch with you.	Email address: _____ Third period class: _____ Sponsor/Coach name: _____