

MINUTES OF GT TRANSITION COMMITTEE MEETING  
OCTOBER 24, 2007

Persons in attendance: Phyllis Pajardo, Louise Porter, Gary Hinson, Ulysses Cox, Linda Washco, Dr. Daniel Cottle, Dean Shepherd, Laura Walter, Heather Brennan, Patrice Robataille, Denise Pensinger, Grace Cassidy, Tom Sonnen, Kristina Sheridan, Gail Brodfuehrer

Minutes Submitted By: Denise Pensinger, Secretary, GT Transition Committee

Initial Statement about conflict with Vienna Halloween Parade

I. Communications - Getting information to rising 7<sup>th</sup> grade parents

A. Feeder Elementary School Communications – December 1-10  
meetings at feeder schools in the evening

1. Louise Archer
  - a. Gail Brodfuehrer – parent contact
2. Mosby Woods
  - a. Heather Brennan – parent contact
3. Camelot
  - a. 10/31 – GT Identification Night
4. Fairhill
5. Mantua
  - a. Joan Daly – parent contact
6. Sunrise Valley
7. Louise & Linda to visit schools
  - a. Have parent sponsor at base school for visit/event
    - i. Have a facilitator
    - ii. Parents & students
7. DVDs v. Personal Contact
8. Neighborhood Associations
  - a. January 23 Cluster II – Transition Night
  - b. Kilmer MS at 7:00 p.m.
9. Link to LJ Website
10. Email to current 6<sup>th</sup> grade parents
11. Information Night at LJMS/Open House
  - a. Opportunity to meet GT teachers

- b. Ask questions of a student panel
- c. Encourage parents to visit LJ

12. February starts the process for identification and decision

II. Coordinating Home & School

A. Need Parent Volunteers

- 1. In classes
- 2. Need specific requests from teachers
- 3. What do teachers want and need?
  - a. By e-mail
  - b. Notes home
  - c. November 12 – Open House
- 4. After School Activities
- 5. Special Events
- 6. Career Day

B. Time Line

- 1. 10/30 – Dream Team Potluck
- 2. Email from Daniel Cottle/Joe Adamson
- 3. Parent Feedback
- 4. Draft form to Kristina Sheridan

III. Curriculum Committee

A. Special Projects

- 1. Cross Curriculum Research Reports
- 2. Monthly Activities
  - a. Mixed social & academic activities
  - b. Coordination with GT Teachers
  - c. High School Articulation

B. National History Day

- 1. Questions for Jackie Brant
- 2. Team Coordination of projects
- 3. LJ creating its own identity

C. Integrating GT & Base School

- 1. Electives
- 2. High School Vertical

IV. Focusing on 2 subcommittees at the current time

A. Curriculum

B. Home School/Involvement

1. Condense New Parents, Integrating GT & Base School into this committee
- C. After School Enrichment
  1. Reconvene in Spring
  2. March or April
- D. Need volunteers for each committee

SEE PRIOR LIST OF TASKS AND COMMITTEES

## V. LUTHER JACKSON GT SUBCOMMITTEES

### Coordinating Home and School Involvement Committee

#### (a) Tasks

- i. Morning Announcements by Email
- ii. Electronic Progress Reports
- iii. Blackboard Updates
- iv. Student Responsibilities
- v. Parent Volunteers
  - a. In classes
  - b. Special Events
  - c. Career Day
  - d. Languages
- vi. Neighborhood Associations
  - a. Feeder Schools
  - b. PTA Newsletters
- vii. Supply Lists in Summer

#### (b) Members

- i. Dean Shepard
- ii. Shulamit Widawsky
- iii. Denise Pensinger

### **GT Curriculum Committee**

#### (c) Tasks

- i. Foreign Language in 7<sup>th</sup> Grade
- ii. Math Issues
- iii. Science
- iv. Block Scheduling
- v. Special Projects

#### (d) Members

- i. Kristina Sheridan
- ii. Laura Walter
- iii. Susan Burnell
- iv. Dean Shepard
- v. Patrice Robitaille

## **Integrating GT & Base School Committee**

### (e) Tasks

- i. Teaming
- ii. High School Placement
- iii. Electives – Drama, Music

### (f) Members

- i. Deborah Gupta
- ii. Heather Brennan
- iii. Denise Pensinger

## **After-School/Enrichment Committee**

### (g) Tasks

- i. Math Counts (with Support Staff)
- ii. Chess Club
- iii. Odyssey of the Mind
- iv. Model UN
- v. Parent Volunteers
- vi. Drama Club
- vii. Science Olympiad
- viii. Funding
- ix. Supplies
- x. Membership

### (h) Members

- i. Patrice Robitalle
- ii. Denise Pensinger

## **New Parents Committee**

### (i) Tasks

- i. Activities for GTC Parents
  - a. Ice Cream Social
  - b. Pot Luck Dinner
- ii. Blackboard Training for Parents
- iii. Issues Around Phase-In
- iv. Community Newsletters
- v. List of Communication Methods
  - a. Website
  - b. Dial Outs
  - c. Newsletters
  - d. Keep In Touch
  - e. Email Announcements

### (j) Members

- i. Laura Walter
- ii. Pam Miller

NEXT MEETING NOVEMBER 28, 2007 at 7:00 P.M.