

# LAKE BRADDOCK SECONDARY SCHOOL LETTER OF RECOMMENDATION REQUEST FORM

\_\_\_\_\_ Date

Dear \_\_\_\_\_,

I am requesting that you write a letter of recommendation for me by \_\_\_\_\_ Date

I would like:

\_\_\_\_\_ An all-purpose official letter of recommendation to be sent to all of the colleges and/or universities to which I am applying.

\_\_\_\_\_ Required forms to be filled out for the following colleges and/or universities listed below. The letter of recommendation may be attached to the college form instead of writing an individual narrative for each college.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When you are finished, please return to my counselor, \_\_\_\_\_.

OR

If you prefer, you may return them to me in a signed, sealed envelope and I will deliver them to my counselor.

Thank you for your time and effort on my behalf.

Sincerely,

\_\_\_\_\_ Student Name

\_\_\_\_\_ Student Signature