

Kilmer Middle School

2008-2009 Student Directory - Revision Request Form

The Kilmer PTA publishes a Student Directory for the personal use of students and their families. The information contained in the Directory (name, address and telephone number) is taken from Kilmer's official school records and every student is automatically included. If you would like to make a change to the way your child's information will appear in the 2008-2009 Student Directory, or if you would like us to omit certain information, please complete and return this form to Kilmer no later than September 5th.

If there are **no changes** to your child's information **do not return this form.**

Student Name: _____ Grade: _____

Check the line that applies to your request and provide the necessary information:

_____ Please **CHANGE MY CHILD'S NAME** to appear in the Directory to appear as:

_____ Please **OMIT OUR ADDRESS** from the Directory (No address will be listed for your child)

_____ Please **ADD THIS ADDRESS** to our official Address (Both will appear in the Directory)

_____ Please **REPLACE** the official **ADDRESS** with the following address (only this address will appear in the Directory)

_____ Please **OMIT OUR PHONE NUMBER** from the directory (No number will be listed)

_____ Please **ADD THIS PHONE NUMBER** to our official phone number (Both will appear in the Directory)

_____ Please **REPLACE OUR OFFICIAL PHONE NUMBER** with this number (Only this number will appear in the Directory)

I authorize the changes indicated above:

PRINT Parent/Guardian NAME

Parent/Guardian SIGNATURE

This form must be received at Kilmer NO LATER THAN September 5, 2008 for your changes to be included in the Directory. You may drop the form off at the Kilmer Office or mail it to:

Kilmer Middle School
8100 Wolftrap Road, Vienna, VA 22182.

If you have any **questions** about the Directory Information, please contact Janet Robinson at Janet_Robinson@hotmail.com or (703)847-3056.