



## Hunt Valley Elementary

### Hunt Valley Elementary

7107 Sydenstricker Road  
Springfield, VA 22152

#### Attendance Line

703-913-8820

#### Clinic

703-913-8810

#### Direct Line

703-913-8800

#### Website

[www.fcps.edu/HuntValleyES](http://www.fcps.edu/HuntValleyES)

### Notes from Hunt Valley

Each year, FCPS produces a *Handbook* for its families. It contains valuable information you may need throughout the year, including calendars, services and special programs, the instructional program, and information about starting school. Hunt Valley Elementary has produced this handout that includes some additional notes that are important for our school community. Keep this in a safe place, as it will be a handy resource for you and your family and will help you get off to a great start for the 2011-2012 school year.

### Inclement Weather, School Closings and Emergencies:

When inclement weather or emergencies close or delay the school, an email will inform you via the Keep in Touch automated system. TV stations provide updated school closings and delays as well. So that you are prepared for closings and delays, please familiarize yourself of FCPS procedures at:

<http://www.fcps.edu/news/weather.htm>

### ATTENDANCE

#### Monday

9:00 a.m. – 1:10 p.m.

#### Tuesday-Friday

9:00 a.m.-3:40 p.m.

#### Early—8:45 a.m.

Hunt Valley Elementary will supervise students starting at 8:45 a.m. Walkers and car riders should arrive at school no earlier than 8:45 a.m. Students purchasing breakfast may arrive after 8:30 a.m. and report to the cafeteria.

#### On Time—9:00 a.m.

Students should be in their seats no later than 9:00 a.m.

#### Absent or Tardy—9:01 a.m.

If your child is going to be absent for the entire day or late for any reason, call the school attendance line at **703-913-8820** or email to:

[HuntValleyES.Attendance@fcps.edu](mailto:HuntValleyES.Attendance@fcps.edu)

before 8:30 a.m. The attendance line is available 24/7 for your convenience. If the school does not receive a call from a parent, the absence will be considered unexcused.

### AUTOMATED ATTENDANCE CALLS

**If your child has an unverified or unexcused absence, you will receive an automated call on your home phone and your email at approximately 10:30 a.m. Please use our attendance line at 703-913-8820 or email the school to inform us of an absence at:**

[HuntValleyES.Attendance@fcps.edu](mailto:HuntValleyES.Attendance@fcps.edu)

**Please Note:  
There is no opt-out option for this call.**

**For safety reasons,  
wheeled backpacks are  
strongly discouraged.**

### CLINIC SERVICES

#### When to Stay Home

Students with flu symptoms (100 degrees or higher fever, aches and coughs), or rashes, watery and inflamed eyes, fever, sore throat, vomiting, or diarrhea, should stay home until a doctor evaluates their symptoms and determines whether or not they are contagious. The Fairfax County Department of Health recommends that children remain home fever-free for 24 hours after an illness prior to returning to school. Remember to call the Attendance Line at 703-913-8820 to report your child's absence.

#### Taking Your Child Home

Our clinic works to control and manage student exposure to contagious diseases. We will call you if your child exhibits symptoms of illness, such as:

- Fever over 100 degrees
- Persistent abdominal pain
- Vomiting
- Unexplained rash
- Diarrhea
- Head lice
- Inflamed eyes with discharge
- Persistent cough

We ask that you make arrangements to pick your child up as soon as possible. It is important to have all emergency numbers up to date in case we need to contact you. Anyone picking your child up must be on your child's emergency information form.

#### Medication at School

Prescription and most over-the-counter medications require strict adult supervision. Forms to authorize school staff members to administer medications are available in the school office and online at: <http://www.fcps.edu/forms.htm> Call the school clinic for more information at 703-913-8810.

#### Personal Property

FCPS does not assume responsibility for the personal property of students and does not purchase insurance for their property. Parents and students are urged to carefully consider the types and value of property taken to school, especially items with monetary or sentimental value. Lost and found items in the school are placed in a designated location.

## Birthday Class Treats

- Notify your child's classroom teacher in advance to be aware of food allergies.
- Cupcakes, cookies, and packaged snacks are good choices for birthday treats.
- Deliver treats to the office before your child's scheduled lunch time.
- Party invitations must not be distributed at school. The Hunt Valley PTA directory is a great resource for names and addresses.

## School Clothes

We expect students to come to school dressed in proper attire for school activities. Clothing should fit, be neat and clean, and conform to standards of decency. We do not permit:

- Clothing with improper language or images.
- Sagging or low-cut pants, low-cut necklines, tube tops, halter tops, spaghetti strap shirts, backless blouses or blouses with only ties in the back, and clothing constructed of see-through materials.
- Head coverings, such as scarves or bandannas, unless required for religious or medical reasons.

Tennis shoes or shoes with rubber soles are necessary for physical education classes and active play and are recommended for daily use.

## Visitors and Security

Hunt Valley has an electronic security system requiring all visitors to ring the bell located on the brick wall to be buzzed in at the far left door. All parent volunteers and visitors are required to stop at the main office to sign in and receive a badge. We do not permit younger children, friends of students, or students from other schools to visit classrooms. Animal/pet visits must be curriculum related and must be approved in advance by the principal, due to Virginia Laws regulating animals on school property.

## Transportation

### Parking and Picking Up Children

Virginia state law forbids the passing of a school bus that is loading or unloading children; this law applies on school grounds, too. We do not allow parking in front of the school during arrival and dismissal. To avoid being blocked in by the buses, you should avoid parking in front of the school after 3:00 p.m. (12:30 on Mondays).

### Kiss and Ride

**(8:45-8:55 a.m. and 3:35 -3:45 p.m.)**

***Kiss and Ride Tags Available in the Office.***

- Drop your child off only in the Kiss and Ride traffic pattern.
- Pull your car forward as far as possible in the line.
- Make sure that your child exits your car on the building side.
- Do not pass other cars in line.
- Go directly to Sydenstricker Road; do not use the bus access lane in front of the school.



### Bus Riders and Walkers

FCPS provides bus transportation for students who reside more than a mile from school. Check with the school office for exceptions. Bus riders should follow these guidelines:

- Refrain from crossing or playing on private property.
- Cooperate with the safety patrols and obey the bus drivers.
- Arrive at the bus stop five to ten minutes before the scheduled pickup time.
- Remain seated and talk quietly on the bus.

Walking students must use designated paths or sidewalks where safety patrols are stationed.

### Bicycle Safety

Students in grades four through six may ride their bikes to school. For further information on bicycle rules, please stop by the office.



## School Lunch Information

### Cafeteria Payment Options

[http://www.fcps.edu/fs/food/food\\_at\\_school/](http://www.fcps.edu/fs/food/food_at_school/)

#### Breakfast

Students \$1.50; Adults \$1.95

#### Elementary Lunch ([menus](#))

Students \$2.65; Adults \$3.65

Milk \$.60

- Online [www.myLunchMoney.com](http://www.myLunchMoney.com).

Easy to use, convenient, private, and secure method with a convenience fee of \$1.95 per transaction. Once the account is open, parents may check the fund at any time from computer or phone.

- **Check**—Send a check made out to Hunt Valley School Food Services to the cafeteria manager with your child in the morning. Be sure to include your child's name and his or her teacher's name in the memo portion of the check. Indicate on the check if you want your child to purchase meals only (no a la carte items), or tell the manager. When a lunch account has only three (3) lunches left, the cashier will send home a notice. Food and Nutrition Services uses a "no lunch charges" procedure when a student's account balance is down to three meals to ensure that no student goes without lunch.

- **Cash**—Parents can deposit cash in their child's account at the food service manager's office, or students may pay cash on a daily basis.

### Free or Reduced Meals

FCPS provides free or reduced price meals to students in need of assistance to help meet their nutritional needs. Food and Nutrition Services mails application forms to every family in August. Parents must complete the forms to renew this program each year. Translated copies are available in the school office. All applications are due by October 18, 2011.

August 2011

The information in this attachment is current as of the publication date.

Visit [www.fcps.edu/HuntValleyES](http://www.fcps.edu/HuntValleyES) for the most up-to-date information.

## Changes in Transportation

Parents are encouraged to be respectful of valuable classroom instruction by having their children arrive and leave on time. However, we understand emergencies arise and appointments occur that require special attention. Please call the school office at 703-913-8800 to request pick-up of children or for unplanned transportation changes as early in the day as possible. Locating students at the last minute is often difficult. We appreciate your cooperation.

