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Attendance Line: 703-924-4545  
<http://www.fcps.edu/HayfieldES>

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## From the Principal's Desk



Tonight Hayfield Elementary School will hold our annual Back-to-School Night.

This is a wonderful opportunity for you to meet the faculty and staff that will be working with your child throughout the 2009-2010 school year.

Please join us at 6:30 p.m. in the gymnasium where we will kick off Back-to-School Night. During our brief kick-off you will be introduced to school and PTA leaders, our representative on the School Board, as well as our teachers and staff!

At Hayfield Elementary, we value parent involvement because you are the most important people in your child's life. With open communication and teamwork we can make this new school year meaningful and fulfilling to your child.

Back-to-School Night will put you in personal touch with the teachers and other school staff who will be working with you to ensure your child's success. We all look forward to seeing you at Back-to-School Night.

Please come!

☺ Theresa Carhart

**Hayfield Elementary School**  
7633 Telegraph Road  
Alexandria, VA 22315  
Main: 703-924-4500  
Attendance: 703-924-4545  
Web: [www.fcps.edu/HayfieldES](http://www.fcps.edu/HayfieldES)

## Remember To Bring Your I.D. When Visiting School

Hayfield Elementary School welcomes parents, guardians and visitors to our school. Fairfax County Public Schools **requires all visitors** to report to the office when entering any public school building, show a photo identification, and wear a visitor's badge while in the school building. Please remember we require **a picture I.D.** when you are coming into the school as this will help us to determine who is in the school should an emergency occur. Since the doors will be locked we ask that you press the button located to the right of the front door closest to the office in order for you to enter the building.



## Transportation Changes To Be Submitted in Writing

All changes to transportation need to be made before your child leaves for school in the morning and submitted in writing to the school. Emergencies happen and parents are encouraged to make arrangements and plan for this with friends and neighbors. If you need the support of the school, however, changes to a student's dismissal procedures need to be made prior to 2:30 p.m. and requires administrative approval. Without a written request or administrative approval, your child will be sent home in their usual manner.

## Students Visiting Other Homes After School

Parents **MUST** send a note to the school if children are visiting another classmate's home immediately after school. A note is needed from both sets of parents or legal guardians to verify the requested change. **Arrangements are to be made at home that indicate the specifics of the arrangements to include transportation methods.** If a visit requires a student to get off the bus at a different stop or to ride a different bus, permission will be given through the office. Bus drivers will not take children on the bus without permission from the school. **A child will be sent home by his/her usual manner of transportation unless a written note is sent to school from the parent or guardian.**

## Forgotten Items

If a student forgets an instrument, homework, or agenda and the parent/guardian brings that item to school, the item will be placed on the table in the office. Forgotten lunches that are brought to school will be given to the cafeteria hostess for proper distribution. It is the responsibility of the student to check in the office or with the cafeteria hostess for forgotten items.

## Here's What's Coming Up...

September 25	PTA Back to School Social 6:00 p.m.
October 6	PTA Board Meeting 7:00 p.m.
October 12	Columbus Day—School Closed

## Girls Excel in Math & Science (GEMS) To Start Meeting in October

GEMS Club Hayfield Elementary will begin an after school GEMS club (Girls Excel in Math and Science) for interested 4th, 5th, and 6th grade girls beginning in October. We are looking for women in the community in the math and science fields who are interested in speaking to the group. Please contact Mrs. McLaren-Wood, Advanced Academic Resource Teacher, if you are able to help. (703) 924-4500 or Mary.McLarenWood@fcps.edu

## Why Buy a School Lunch?

Lunches reflect the Dietary Guidelines for Americans which recommend no more than 30 percent calories from fat, 10 percent calories from saturated fats, and limited trans fats, sodium and sugar.

- Lunches provide one-third of the Recommended Dietary Allowances of protein, vitamin A, vitamin C, iron, calcium, and calories
- Age appropriate portions based on established federal lunch patterns
- Several choices, salad lunches and milk available daily
- Food is prepared and served under safe and sanitary conditions
- Costs less than bringing an equally nutritious lunch from home

Lunch costs \$2.65 per day.

## Important Attendance Information

If your child is going to be absent from school due to an illness you must report the absence to the attendance line at 703-924-4545 or the school office at 703-924-4500 by 8:30 a.m. If the school does not receive a telephone call by 8:30 a.m., you will receive an automated telephone call or email stating that your child is absent from school. A student being absent from school due to illness will be reported as an excused absence.

Unexcused absences and tardies (which is an unexcused late arrival) include family trips, child care problems, oversleeping, non-school related activities, or missed buses. Families are expected to make travel plans during school vacations. Parents should seriously consider the educational implication of disrupting educational progress for family vacations. Please note that if you report this absence you will still receive an automated telephone call or email regarding the absence because these types of absences are reported as unexcused absences.

Students coming in after 8:20 a.m. will be reported as tardy, unless the student has an excused absence (as defined in the chart below) or if the late arrival is due to an FCPS-provided transportation issue. You may report that your child will be coming late to school but a parent or guardian must escort the child into the school office. You need to sign in on the computer listing your child's name and the reason for the tardy.

	Excused Absences	Unexcused Absences and Tardies
Illness	X	
Death in family	X	
Medical/dental Appts.	X	
Religious observances	X	
Family trips/vacations		X
Child care problems		X
Oversleeping		X
Non-school related activities		X
Traffic-related delays		X
Missed bus (because of any unexcused absences above)		X

## Introductory Video by New FCPS Cluster IV Assistant Superintendant Available Online

Dr. Scott Brabrand, the new assistant superintendant for FCPS Cluster IV, has posted a new video clip introducing both himself and the new cluster director, Deborah Tyler. The video is accessible at <http://www.fcps.edu/cluster4>

