

**Franconia Elementary School
Parent Teacher Association (PTA) Meeting Minutes
August 9, 2011**

Attendees:

Carylin Waterval (President), Tracee Gartman (Vice President), David Noguera (Treasurer), Cory O'Meara (Secretary), Merrell Dade (Principal)

Carylin Waterval called the meeting to order at 7:00pm. The new PTA Board members were introduced to Principal Dade.

Due to new Board members in attendance, Waterval reviewed the Standing Rules and By-Laws of the PTA, including information about dues and meeting dates.

Calendar of Events Discussion

- The group discussed a draft Calendar of Events for the upcoming 2011-2012 school year.
- Significant discussion focused on brainstorming, researching and enacting a realistic program for After School events, in addition to PTA sponsored school-wide events.
- The PTA will roll out a new major fall fundraiser, a Read-A-Thon, beginning in October 2011.

Principal's Report - Ms. Merrell Dade

- By the beginning of the school year, the cafeteria & kitchen will be completed and ready for students.
- Update on preparations and costs for the Welcome Back Teacher Lunch to be held on 9/1/11.

Treasurer's Report – Mr. David Noguera

- Discussion items included 6th grade graduation t-shirt line item, Field Day water bottles or other giveaways for next spring, and clarification of various line item costs and allocation of general funds. The PTA has approximately \$4800 to begin the 2011-2012 school year.
- Budget Audit results for 2010-2011 school year.
- Projected PTA budget for 2011-2012 school year.

General Discussion

- The PTA is still in need of key chairs for various events and activities.
- PTA membership and general information will be sent out with the initial school mailers to school families.
- The PTA needs to get the word out regarding its presence and function in the school.

This meeting was adjourned at 9:30 pm.

Submitted by: Cory O'Meara, PTA Secretary.