

Franconia Elementary School  
PTA Meeting Minutes  
December 1, 2009

**Attendees:**

Mary Jane Alves, Angel Carrington, Henry Cook, Ms. Dade, Tammy Finnell, Mrs. Gawalt, Sharon Hester, Beth Krause, Mrs. Kennedy-Labat, Ms. Kinghorn, Laura Lawrence, Mrs. Madigan, Martha McCash, Mrs. Mercer, Ms. Owens, Christinea Machion Quilaqueo, Nicole Pared, Cheye-Anne Salyards, Maressa Taylor Heather Viehl-Yee, Carylin Waterval, Shirley Woolsey, Carey Yarbrough, Mary Zoorab

The meeting was called to order at 7:50pm by Beth Krause.

The minutes from the September 8, 2009 meeting were presented. Motion for approval was made by Mary Jane Alves and seconded by Heather Viehl-Yee. The minutes were approved with no changes.

**Teachers' Report:**

The Kindergarten team was represented by Ms. Owens, Mrs. Madigan and Ms. Kinghorn, who spoke about the Kindergarten program.

**Treasurer's Report (Mary Jane Alves)**

- Teacher request: Mrs. Wooster requests \$30 to attend a conference. Motion to approve request made by Mrs. McCash. Seconded by Laura Lawrence.
- Principal request: Ms. Dade requests a mobile cart for laptops (\$1,200.00). Motion to approve request made by Mrs. McCash. Seconded by Maressa Taylor.

**Unfinished Business:**

- General Mills Box tops due at end of December for 2<sup>nd</sup> quarter. Ms. Owens' class submitted the most box tops for the 1<sup>st</sup> quarter.

**New Business:**

- Discussion about a \$500 check received from Mrs. Ashburn, who retired in June and wanted the money to be used for the Aunt Evelyn Fund, which is being held in the PTA Budget. Motion to approve the \$500 be used in the Library Fund for Mrs. Gawalt to use at her discretion to purchase new books made by Mrs. McCash. Seconded by Mrs. Kennedy-Labat.
- Mrs. Gawalt will look into a Parent Purchase Program for new books. Information will be sent in a future PTA Newsletter.
- Volunteers are needed for the Book Fair next week.
- Volunteers are needed for the Bylaws Committee. The Bylaws Committee will have one meeting in January to review the current bylaws and recommend changes. Volunteers were: Maressa Taylor, Suzie Ratiff and Martha McCash.

- Discussion about Laser Tag Family Night – potential fundraiser for the PTA, decided to table this issue until next meeting.
- International Night is being organized by the 5<sup>th</sup> grade teacher to go with the 5<sup>th</sup> grade curriculum.
- Mrs. Rezik will be coordinating a free one day seminar (December 30 and January 2) on Dining and Social Skills Etiquette and History of Music and Technology, sponsored by the Nauheim/Straus Charitable Foundation. Information to be sent home in next Mustang Message.
- Girl Scout Junior Troop 2229 is requesting fleece material donations for their service project. Donations can be made in box in front lobby.

**Principal's Report:**

- Building Renovation Update:
  - Project will be bid in March, but will start in April.
  - Renovation will provide functional needs and aesthetic needs.
- Mustang Message/PTA Correspondence/All School information to go paperless in January
  - Flyer to go home next week, parents have the option to still receive paper.
  - The advantages will be savings for the school/PTA on paper supply and access to information timely by everyone.
  - A Keep in Touch message will be emailed on Fridays and highlight the information posted on the school website.
  - It will be important for parents to update their email address.

Mrs. Gawalt gave a demonstration of the FCPS approved online databases for student research. All databases can be accessed through the FCPS website.

**Announcements:**

- Next PTA event is January 22 – Family Movie Night in the gym.
- Next PTA meeting is February 9.

The meeting was adjourned @ 8:35pm

Submitted by: Carylin Waterval