

Forestville Elementary

Distribution of Non-Profit Fliers/Newsletters 2009-2010

According to Fairfax County Public Schools Regulation 1367.1, the following will be in effect:

School Newsletters/Fliers:

- Announce events or activities sponsored by the school, PTA, and governmental agencies only.

Fliers for Non-Profit Organizations:

- All fliers distributed through FCPS must be from non-profit organizations, and contain the following disclaimer:
 - **“These materials are neither sponsored nor endorsed by the Fairfax County School Board, the Superintendent, or this school.”**
- May be maintained in front foyer for community review and pick up.
- May be distributed at Back-to-School Night via non-profit organization’s staffed table.
- Distributed via student take-home folders twice per year – the third week in September and the third week in May.

Directions for Distribution on Designated Weeks in September and May:

- All fliers must be submitted in advance to the principal for review – all non-profits are treated the same, regardless of the views they express. Fliers and other community materials must be related to the school’s educational mission, be directed to students, not be harmful to children, be age-appropriate, and not be in violation of the current versions of Regulations 2601.21 or 2612.5.
- At least 48 hours must be allowed for the principal to review the flier.
- **All Fliers must contain the following disclaimer:**
 - **“These materials are neither sponsored nor endorsed by the Fairfax County School Board, the Superintendent, or this school.”**
- Fliers must be collated into 28 sets of 30 fliers.

September:

- Fliers must be delivered to the school office by 10:00 a.m. Friday, September 18th for inclusion in September 22nd take-home folder.

May:

- Fliers must be delivered to the school office by 10:00 a.m. Friday, May 14th for inclusion in the May 18th take-home folder.