

High School Curricular Student Transfer Season Begins January 1, 2012

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Parents and guardians may submit applications for new student transfers for Advanced Placement, International Baccalaureate, foreign language or academy course sequences between January 1 and April 15, 2012.

Since the student transfer and staffing season are occurring at the same time, applications for high school curricular requests may be approved or denied on a **rolling basis** in order to appropriately staff for the 2012-13 school year. The requested school principal will review the student list with regular communication with the Cluster Assistant Superintendent to monitor capacity issues. Parent notification letters with acceptance into AP, IB, foreign language or academy program may be sent throughout the high school curricular student transfer season. After the approval/review process is complete, each principal will send the list of students requesting a curricular transfer to the Office of Student Registration by April 22, 2011.

The student transfer intranet site at <http://fcpsnet.fcps.edu/ssse/student-transfer/> has additional information for school staff, including notes for principals and sample letters.