

Fairfax HS Academy for Communications and the Arts

Permission to Use E-mail

Email is a useful tool that can facilitate communication between parents and the school. However, because email cannot be considered private (office email is often monitored and no email can be considered totally secure), FCPS requires that we have your written permission to use email to communicate with you regarding your son or daughter's academic progress.

Please fill out the form below and indicate any restrictions you may have regarding the use of email.

Student's Name: _____
(please print)

Father/Legal Guardian's email address: _____
(please print)

This email address (please check all that apply):

- May be used to transmit any pertinent student information, including grades, attendance, and discipline/behavior information.
- May be used to make initial contact only (e.g. - to set up phone conversation)
- Do not use email to communicate with me.
- Does your son/daughter have access to this email account?
y/n

Father/Legal Guardian's Signature: _____ **Date:** _____

Mother/Legal Guardian's email address: _____
(please print)

This email address (please check all that apply):

- May be used to transmit any pertinent student information, including grades, attendance, and discipline/behavior information.
- May be used to make initial contact only (e.g. - to set up phone conversation)
- Do not use email to communicate with me.
- Does your son/daughter have access to this email account?
y/n

Mother/Legal Guardian's Signature: _____ **Date:** _____