



The Educational Employees' Supplementary Retirement System of *Fairfax County*
 8001 Forbes Place, Suite 300 - Springfield, Virginia 22151-2205
 703-426-3900 - 1-800-426-4208 - www.fcps.edu/ERFC

Request for Mailed Delivery of Printed Pay Statements

The ERFC office will automatically mail a printed benefit pay statement to notify you whenever a change occurs in your net payment amount – such as the annual COLA increase, or a benefit offset at Social Security age, or when you request an adjustment in your tax withholdings. However, if you have a special need or interest that requires you to receive a *printed* ERFC benefit statement by mail every month, please complete, sign and return this form to the ERFC Office at the address indicated below.

Note: You may cancel this request for a monthly mailed delivery of a printed ERFC benefit pay statement at any time.

I hereby request that ERFC print and mail an individual benefit pay statement to me on a monthly basis, confirming direct deposit of the net benefit amounts I am due. This request will be honored as long as reasonably practicable for the ERFC, or until I provide other notice to the System – whichever occurs first.

<i>Print Retired Member's Name</i>	<i>SSN</i>		
<i>Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Member Signature</i>	<i>Date</i>		

Return this request form by mail or in person to:

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 (ERFC)
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