

SPECIAL SERVICES

Student Records

Access to the Health Records of Students

This regulation supersedes Regulation 2710.5.

I. PURPOSE

To establish rules and procedures governing access to student health records.

II. ACCESS TO RECORDS

Access to health and clinic room records may be extended to school public health nurses, clinic room aides, and volunteers as authorized by the principal.

III. MAINTENANCE OF RECORDS

School public health nurses and clinic room aides may generate, update, verify, or generally maintain health information or student health records as appropriate to the discharge of their duties. Volunteers may be assigned duties related to student health records only as deemed appropriate and authorized by the principal and following appropriate training.