



NOTICE REGARDING PROPOSED TRIP INVOLVING [NAME OF SCHOOL] STUDENTS

A group of [name of school] families is considering a trip to [name of destination or activity] during [dates spring break or summer break] for their children. Although [name of school] appreciates the benefits of international and local travel, families should be aware of the following information in making their plans.

Neither Fairfax County Public Schools (FCPS) nor [name of school] is sponsoring this trip in any way. The school system is not responsible for planning, supervising, contracting for, or financing this trip. If any FCPS employees are participating in or organizing this activity, they are doing so as private citizens, not as representatives of the school system.

FCPS insurance will not cover this activity or the participants in it. As is the case with any group trip, whether sponsored by FCPS or not, FCPS will not be liable if there are injuries or losses. If the trip is canceled, FCPS will not reimburse participants for deposits or other payments.

As with all group trips, we recommend that parents read the proposed contract with the tour company or other sponsoring organization carefully. Parents should be sure that they are willing to accept the financial risk involved in such a trip or the cancellation of such a trip. If they are not, they should obtain their own insurance or renegotiate their contract.

We apologize for the formality of this notice, but, occasionally in the past, there has been confusion as to the difference between an FCPS-sponsored field trip and a parent-organized activity. We want to ensure that all potential participants and their parents are aware that this trip is not FCPS-sponsored and that all parents and participants are reminded that FCPS does not provide refunds for canceled trips of any kind.