

Fall 2009 Registration Form

Six Ways to Register

ONLINE

Register anytime by visiting
www.fcps.edu/aceclasses

PHONE

703-658-1201.
Monday–Friday, 9 am–4:30 pm

FAX

Fax your completed form (including credit card information) to **703-503-6497**.

MAIL

Include your payment with form:
FCPS-ACE, Dept. A
4105 Whitacre Road, Rm T105
Fairfax, VA 22032

IN PERSON

Visit Woodson Central Fairfax or Plum Center.

PURCHASE ORDER

Companies or organizations enrolling staff for training may complete registration forms and attach company memo or purchase order. (Payment is due within 30 days after the start date of the class.)

Course No.	Section No.	Start Date	Start Time	Course Title	Tuition Fee	Text Fees	User Fee	Total Fees
					\$	\$	\$	\$

- I am a first-time registrant male female Check if change of address
- I'd like to make a tax-deductible donation to the ACE Scholarship Fund to provide low-income adults with employable training and educational opportunities. I have added \$ _____ to my total.

Subtotal _____
Fairfax County Senior Discount _____
ACE Scholarship Fund _____
TOTAL (pay this amount) _____

ACE Participant ID Number _____

FIRST NAME _____ MI _____ LAST NAME _____ BIRTH DATE REQUIRED FOR SENIOR CITIZEN DISCOUNT (MO/DAY/YR) _____

STREET ADDRESS _____ APT # _____ CITY _____ STATE _____ ZIP CODE _____

HOME PHONE _____ BUSINESS PHONE _____ E-MAIL ADDRESS _____ Sign up for ACE classes e-mail updates.

PAYMENT METHOD (check one): MasterCard VISA Check (Make check payable to **FCPS ACE**.)

CARD NUMBER _____ EXPIRATION DATE (MONTH, YEAR) _____

CARDHOLDER'S SIGNATURE _____ PLEASE PRINT CARDHOLDER'S NAME CLEARLY (AS IT APPEARS ON CARD) _____

CARDHOLDER'S ADDRESS/PHONE NUMBER (IF DIFFERENT FROM ABOVE) _____

Customer Service Centers

Phone: **703-658-1201 (M-F, 9 am-4:30 pm)**
FAX: **703-503-6497**
E-mail: aceclasses@fcps.edu

CENTERS WILL BE CLOSED:

M, September 7
M, October 12
W, November 11
Th-F, November 26–November 27
Th-F, December 24–December 25

HOURS WILL CHANGE:

W, November 25: open 9 am–1:30 pm
W, December 23: open 9 am–1:30 pm

WOODSON CENTRAL FAIRFAX

4105 Whitacre Road, Rm T105
Fairfax, VA 22032

Walk-In Hours: M–Th, 11 am–6:00 pm
F, 9 am–4:30 pm

Directions: From Rt. 236 (Little River Turnpike), at Woodson High School, turn south onto Whitacre Rd. Turn left at first entrance into parking lot; continue left towards front of building. Entrance #13.

PLUM CENTER

6815 Edsall Road
Springfield, VA 22151

Hours: M–F, 9 am–4:30 pm

Directions: From 495 (Capital Beltway), take Braddock Rd east. Turn right onto Backlick Rd. Turn left onto Edsall Rd; take first right to building entrance.

From 395, take Edsall Rd west; building approximately 1.3 miles on left.