CHANTILLY HIGH SCHOOL POST-GRADUATE TRANSCRIPT REQUEST
(2007-08)

Name_____
(Last) (First)

Year of Graduation: _____

This form is for 2003-2007 graduates only. 2002 and prior years graduates must contact 703-329-7741 for further information.

A $5.00 fee is required for each transcript requested. Transcript requests will not be processed without payment. **Please allow two weeks for processing**.

Transcript Delivery Options:

1. The transcript may be mailed to the educational institution of your choice:
   _____
   _____
   _____
2. You or a family member may pick up the transcript at Chantilly's main office.

Only post-graduate students may request their transcripts. Due to federal regulations (FERPA,) parents and other family members are no longer permitted to make transcript requests on behalf of a former student. Payment may be made by another family member if the graduate is no longer residing in the area.

Requestor Signature: _____

Date: _____

FOR OFFICE USE ONLY

Date Request Received: _____

Payment Received: _____

Date Transcript Mailed/Distributed: _____