

APPLICATION PROCESS FOR HIGH SCHOOL ACADEMY AND OTHER SPECIALIZED COURSES

COUNSELOR ABBREVIATED INSTRUCTIONS

Detailed instructions for the application process and for scheduling students in an academy or other specialized CTE course can be found in the “Transportation Guide” section of the *Career and Technical Education Handbook for Counselors SY12-13*, posted on the **FCPS 24-7 School Counselor** site.

The school counselor will submit an Application Packet for each student applicant including:

1. **Application for Academy and Specialized Programs** (see sample on page 4)
Two formats of the application are available – paper 2-part form or electronic fillable form.
 - Paper 2-part form (available at schools and academies); please print legibly.
 - Electronic fillable form (see page 4 of this document or also available at <http://www.fcps.edu/is/cte/academyapplication.shtml>); please print two (2) copies.
 - Use the *High School Academy and Other Specialized Programs Course Offerings for SY2012-2013* (see pages 2 and 3) and the *Academy Course Locator* (individualized for each base school; see tabs at bottom of document) to determine the appropriate academy location. These two documents are available on the **FCPS 24-7 School Counselor** site.
2. **Student Transcript (including current year’s semester grades)**
3. **Current Year’s SASI Period Attendance / Days of Activity**
4. **Student’s Personal Statement**
 - An electronic, fillable form with guidelines to *type* the statement can be found on page 5 (or at <http://www.fcps.edu/is/cte/academyapplication.shtml>); or, print the form found on the **FCPS 24-7 School Counselor** site for the student to *handwrite* their statement.
5. **Additional Documents:**
 - Additional documents may be included for any applicant and must be included for students not meeting course prerequisites. These could include a letter of recommendation from a school staff member or a student portfolio (especially helpful for students applying to academy courses in communications or the arts.)

Completed application packets (include all required documents, items one through four above) should IMMEDIATELY be sent to the appropriate location for the selected course.

NOTE

Students requesting courses at more than one academy or specialized program location must provide a separate application packet (application, student statement, transcript, and SASI Period Attendance) for each location.

APPLICATION PACKETS MUST BE RECEIVED AT THE ACADEMY OR OTHER SPECIFIED LOCATION BY MARCH 30, 2012.

HIGH SCHOOL ACADEMY and OTHER SPECIALIZED PROGRAMS

COURSE OFFERINGS for SY2012-2013

(2012-2013 academy course offerings will be finalized, based upon enrollment, in spring 2011)

CHANTILLY HIGH SCHOOL ACADEMY Engineering & Scientific Technology Health & Human Services <http://www.fcps.edu/ChantillyAcademy/>

** Indicates student must be registered in SASI for both courses

Air Force JROTC 1 (Foundation) (791627)	Dental Careers 1 (832827)
Air Force JROTC 2 (Advanced) (791927)	Dental Careers 2 (832927)
Animal Science 1 (831027)	Early Childhood Careers 1 (828527)
Animal Science 2 (831127)	Early Childhood Careers 2 (828627)
Automotive Collision Service 1 (867627)	Engineering Math (316326)
Automotive Collision Service 2 (867727)	Engineering Physics 2 (452026)
Automotive Technology 1 (850627)	Engineering Systems 1 (845126)
Automotive Technology 2 (850727)	Engineering Systems 1 – Girls Exploring Engineering (845126)
Business Cooperative Internship (679920)	Engineering Systems 2 (845226)
Carpentry 1 (860127)	Entrepreneurship 1 (909326)
Carpentry 2 (860227)	Entrepreneurship 2 (909416)
Cisco 1 Part A & B (854232 S1 & 854332 S2) **	Exploring Health Sciences & Exploring the Language of Medicine (830226 S1 & 838326 S2) **
Cisco 2 Part A & B (854432 S1 & 854532 S2) **	
Computer Systems Technology – A+ Level 1 & Level 2 (862232 S1 & 862332 S2) **	Geographic Information Systems 1 (842326)
Cosmetology 1 (852727)	Independent Research – Engineering (845326)
Cosmetology 2 (852827)	Marketing Cooperative Internship (819920 or 819921)
Criminal Justice 1 (870226)	Medical Assistant 1 & 2 (834526 S1 & 834626 S2) **
Criminal Justice 2 (870327)	Network Administration 1 & 2 (665032 S1 & 665132 S2)
Culinary Arts 1 (827527)	Oracle 1 & 2 (666032 S1 & 666232 S2) **
Culinary Arts 2 (827627)	Pharmacy Technician 1 & 2 (830526 S1 & 830626 S2) **

EDISON HIGH SCHOOL ACADEMY International Studies & Business Engineering & Scientific Technology <http://www.fcps.edu/EdisonAcademy/>

** Indicates student must be registered in SASI for both courses

Animal Science 1 (831027)	Electrical Construction and Engineering 1 (853327)
Animal Science 2 (831127)	Electrical Construction and Engineering 2 (853427)
Automotive Collision Service 1 (867627)	Heating, Ventilation, Air Conditioning, and Refrigeration 1 (850327)
Automotive Collision Service 2 (867727)	
Automotive Technology 1 (850627)	Heating, Ventilation, Air Conditioning, and Refrigeration 2 (850427)
Automotive Technology 2 (850727)	
Automotive Technology 3 (850827)	Hotel Marketing 1 (2 credit – 816027)
Business Cooperative Internship (679920)	Hotel Marketing 2 (2 credit – 816227)
Computer Systems Technology – A+ Level 1 & Level 2 (862232 S1 & 862332 S2) **	Introduction to Hotel Marketing (1 credit – 816026)
Cosmetology 1 (852727)	Landscape Architecture and Turf Management 1 (803627)
Cosmetology 2 (852827)	Landscape Architecture and Turf Management 2 (805127)
Culinary Arts 1 (827527)	Marketing Cooperative Internship (819920 or 819921)
Culinary Arts 2 (827627)	Network Administration 1 & 2 (665032 S1 & 665132 S2) **
	Oracle 1 & 2 (666032 S1 & 666232 S2) **

FAIRFAX HIGH SCHOOL ACADEMY Communications and the Arts <http://www.fcps.edu/FairfaxAcademy/>

** Indicates student must be registered in SASI for both courses ## Indicates this course requires an audition

Chinese 1 (581026)	Korean 3 & 4 (588026 S1 & 588526 S2) **
Chinese 2 (582026)	Music and Computer Technology 1 (922527) ##
Chinese 3 & 4 (583033 S1 & 584034 S2) **	Music and Computer Technology 2 (922627) ##
Dance 1 (2 credit – 931127) ##	Professional Musical Theatre / Actor's Studio 1 (143027) ##
Dance 2 (2 credit – 931327) ##	Professional Musical Theatre / Actor's Studio 2 (144027) ##
Dance 3 (2 credit – 931527) ##	Professional Musical Theatre / Actor's Studio 3 (145027) ##
Dance 4 (2 credit – 931927) ##	Professional Photography Studio 1 (860727)
Fashion Design 1 (828027) ##	Professional Photography Studio 2 (860827)
Fashion Design 2 (828127) ##	Professional Television Production 1 (868827)
Korean 1 (587026)	Professional Television Production 2 (868927)
Korean 2 (587526)	

FALLS CHURCH HIGH SCHOOL ACADEMY
Health and Human Services

<http://www.fcps.edu/FallsChurchHS/academy/>

** Indicates student must be registered in SASI for both courses

Criminal Justice 1 (870226)	Fire and Emergency Medical Sciences 1 & 2 (833326 S1 & 833426 S2) **
Criminal Justice 2 (870327)	
Dental Careers 1 (832827)	Medical Assistant 1 & 2 (834526 S1 & 834626 S2) **
Dental Careers 2 (832927)	Pharmacy Technician 1 & 2 (830526 S1 & 830626 S2) **
Exploring Health Sciences & Exploring the Language of Medicine (830226 S1 & 838326 S2) **	

MARSHALL HIGH SCHOOL ACADEMY

International Studies & Business Engineering & Scientific Technology

<http://www.fcps.edu/MarshallAcademy/>

** Indicates student must be registered in SASI for both courses

Aerospace Science 1 (848726)	Cosmetology 1 (852727)
Aerospace Science 2 (848826)	Cosmetology 2 (852827)
Automotive Collision Service 1 (867627)	Criminal Justice 1 (870226)
Automotive Collision Service 2 (867727)	Criminal Justice 2 (870327)
Automotive Technology 1 (850627)	Culinary Arts 1 (827527)
Automotive Technology 2 (850727)	Culinary Arts 2 (827627)
Automotive Technology 3 (850827)	Entrepreneurship 1 (909326)
Business Cooperative Internship (679920)	Entrepreneurship 2 (909416)
Chinese 1 (581026)	Hotel Marketing 1 (2 credit – 816027)
Chinese 2 (582026)	Hotel Marketing 2 (2 credit – 816227)
Chinese 3 (583026)	Introduction to Hotel Marketing (1 credit – 816026)
Chinese 4 (584004)-AP	Marketing Cooperative Internship (819920 or 819921)
Chinese 4 (584008)-IB SL	Network Administration 1 & 2 (665032 S1 & 665132 S2) **
Chinese 4 (584026)-non IB	
Computer Systems Technology – A+ Level 1 & Level 2 (862232 S1 & 862332 S2) **	

WEST POTOMAC HIGH SCHOOL ACADEMY

Communications and the Arts Health and Human Services

<http://www.fcps.edu/WestPotomacAcademy/>

** Indicates student must be registered in SASI for both courses

Criminal Justice 1 (870226)	Exploring Health Sciences & Exploring the Language of Medicine (830226 S1 & 838326 S2) **
Criminal Justice 2 (870327)	
Dance 1 (1 credit – 931100)	Fashion Design 1 (828027)
Dance 1 (2 credit – 931127)	Fashion Design 2 (828127)
Dance 2 (1 credit – 931300)	Medical Assistant 1 & 2 (834526 S1 & 834626 S2) **
Dance 2 (2 credit – 931327)	Music and Computer Technology 1 (922527)
Dance 3 (2 credit – 931527)	Music and Computer Technology 2 (922627)
Dance 4 (2 credit – 931927)	Pharmacy Technician 1 & 2 (830526 S1 & 830626 S2) **
Dental Careers 1 (832827)	Physical Therapy/Occupational Therapy 1 (836527)
Dental Careers 2 (832927)	Physical Therapy/Occupational Therapy 2 (836627)
Early Childhood Careers 1 (828527)	Professional Television Production 1 (868827)
Early Childhood Careers 2 (828627)	Professional Television Production 2 (868927)

SPECIALIZED PROGRAMS

<http://www.fcps.edu/is/cte/index.shtml>

CLASSROOM ON THE MALL
at Fair Oaks Mall
and Tysons Corner Center

FAIRFAX COUNTY SCHOOL OF PRACTICAL NURSING
at Falls Church High School

SPRING VILLAGE RESIDENTIAL CONSTRUCTION SITE
in Springfield, Virginia

Classroom on the Mall: Fashion Marketing 2 (814523) (Fair Oaks only)	Practical Nursing 1 & 2 (835726 S1 & 835826 S2) **	Construction Tech 1 – Spring Village (851562)
Classroom on the Mall: Marketing Management (813223)		Construction Tech 2 – Spring Village (851662)
Marketing Cooperative Internship (819920 or 819921)		
		** Indicates student must be registered in SASI for both courses

APPLICATION FOR HIGH SCHOOL ACADEMY AND SPECIALIZED PROGRAMS SY2012-2013

Application Packet must include: Application, Student Statement, Student Transcript, and Current Year's SASI Period Attendance / Days of Activity. View detailed application instructions at: <http://www.fcps.edu/is/cte/academyapplication.shtml>. Application Packet must be received at the specified location by **March 30, 2012**.

Print two (2) copies of this form. To save electronically, use "print screen" and paste into a Word document.

Today's Date _____

Name _____ Student ID# _____ Grd Lvl (SY11-12) _____
Last First Middle

Home Phone _____ Home Address _____
Street City State ZIP

Student Phone (cell) _____ Student E-Mail _____ Date of Birth _____

Parent/Guardian Name _____ Work Ph _____ E-Mail _____
Last First MI

Base School _____ Counselor _____ Counselor Phone _____

Course Selections

1st Choice _____ Location _____ Time _____ Request shuttle bus? _____
Course Name and Course Number (you may copy and paste from list below) see Legend AM/Mid-Day/PM Yes or No

2nd Choice _____ Location _____ Time _____ Request shuttle bus? _____
Course Name and Course Number (you may copy and paste from list below) see Legend AM/Mid-Day/PM Yes or No

Please identify any scheduling concerns or restraints. _____

Location Legend

Academy Courses: Chantilly (C), Edison (E), Fairfax (FX), Falls Church (FC), Marshall (M), West Potomac (WP) Send academy Application Packet to appropriate academy.
Classroom on the Mall: Fair Oaks (COM-FO), Tysons Corner (COM-TC) Send COM Application Packet to Marketing Program Manager at Fairfax Ridge.
Construction Tech: Spring Village (SV) Send Spring Village Application Packet to Trade & Industrial Education Program Manager at Fairfax Ridge.
Practical Nursing: Fairfax County School of Practical Nursing (FCSPN) Send Practical Nursing Application Packet to Health and Medical Sciences Program Manager at Fairfax Ridge.

Course Offerings

- | | | |
|--|---|--|
| <ul style="list-style-type: none"> •Aerospace Science 1 (848726) (M) •Aerospace Science 2 (848826) (M) •Air Force JROTC 1 (Foundation) (791627) (C) •Air Force JROTC 2 (Advanced) (791927) (C) •Animal Science 1 (831027) (C) (E) •Animal Science 2 (831127) (C) (E) •Automotive Collision Service 1 (867627) (C) (E) (M) •Automotive Collision Service 2 (867727) (C) (E) (M) •Automotive Technology 1 (850627) (C) (E) (M) •Automotive Technology 2 (850727) (C) (E) (M) •Automotive Technology 3 (850827) (E) (M) •Business Cooperative Internship (679920) •Carpentry 1 (860127) (C) •Carpentry 2 (860227) (C) •Chinese 1 (581026) (FX) (M) •Chinese 2 (582026) (FX) (M) •Chinese 3 (583026) (M) •Chinese 4 (584026)-non IB, (584008)-IB SL, (584004)-AP (M) •Chinese 3 & 4 (583033 S1 & 584034 S2) (FX) •Cisco 1 Part A & B (854232 S1 & 854332 S2) (C) •Cisco 2 Part A & B (854432 S1 & 854532 S2) (C) •Classroom on the Mall: Fashion Marketing 2 (814523) (COM-FO) •Classroom on the Mall: Marketing Management (813223) (COM-FO)(COM-TC) •Computer Systems Technology - A+ Level 1 & Level 2 (862232 S1 & 862332 S2) (C) (E) (M) •Construction Tech 1 – Spring Village (851562) (SV) •Construction Tech 2 – Spring Village (851662) (SV) •Cosmetology 1 (852727) (C) (E) (M) | <ul style="list-style-type: none"> •Cosmetology 2 (852827) (C) (E) (M) •Criminal Justice 1 (870226) (C) (FC) (M) (WP) •Criminal Justice 2 (870327) (C) (FC) (M) (WP) •Culinary Arts 1 (827527) (C) (E) (M) •Culinary Arts 2 (827627) (C) (E) (M) •Dance 1 (2 credit – 931127) (FX)^{##} (WP) (1 credit – 931100) (WP) •Dance 2 (2 credit – 931327) (FX)^{##} (WP) (1 credit – 931300) (WP) •Dance 3 (2 credit – 931527) (FX)^{##} (WP) •Dance 4 (2 credit – 931927) (FX)^{##} (WP) •Dental Careers 1 (832827) (C) (FC) (WP) •Dental Careers 2 (832927) (C) (FC) (WP) •Early Childhood Careers 1 (828527) (C) (WP) •Early Childhood Careers 2 (828627) (C) (WP) •Electrical Construction and Engineering 1 (853327) (E) •Electrical Construction and Engineering 2 (853427) (E) •Engineering Math (316326) (C) •Engineering Physics 2 (452026) (C) •Engineering Systems 1 (845126) (C) •Engineering Systems 1 – Girls Exploring Engineering (845126) (C) •Engineering Systems 2 (845226) (C) •Entrepreneurship 1 (909326) (C) (M) •Entrepreneurship 2 (909416) (C) (M) •Exploring Health Sciences (830226 S1) & Exploring the Language of Medicine (838326 S2) (C) (FC) (WP) •Fashion Design 1 (828027) (FX)^{##} (WP) •Fashion Design 2 (828127) (FX)^{##} (WP) •Fire & Emergency Medical Sciences 1 & 2 (833326 S1 & 833426 S2) (FC) •Geographic Information Systems 1 (842326) (C) | <ul style="list-style-type: none"> •Heating, Ventilation, Air Conditioning, and Refrigeration 1 (850327) (E) •Heating, Ventilation, Air Conditioning, and Refrigeration 2 (850427) (E) •Hotel Marketing 1 (2 credit – 816027) (E) (M) •Hotel Marketing 2 (816227) (E) (M) •Independent Research – Engineering (845326) (C) •Introduction to Hotel Marketing (1 credit – 816026) (E) (M) •Korean 1 (587026) (FX) •Korean 2 (587526) (FX) •Korean 3 & 4 (588026 S1 & 588526 S2) (FX) •Landscape Architecture and Turf Management 1 (803627) (E) •Landscape Architecture and Turf Management 2 (805127) (E) •Marketing Cooperative Internship (Co-op) (819920 or 819921) •Medical Assistant 1 & 2 (834526 S1 & 834626 S2) (C) (FC) (WP) •Music & Computer Technology 1 (922527) (FX)^{##} (WP) •Music & Computer Technology 2 (922627) (FX)^{##} (WP) •Network Administration 1 & 2 (665032 S1 & 665132 S2) (C) (E) (M) •Oracle 1 & 2 (666032 S1 & 666232 S2) (C) (E) •Pharmacy Technician 1 & 2 (830526 S1 & 830626 S2) (C) (FC) (WP) •Physical Therapy/Occupational Therapy 1 (836527) (WP) •Physical Therapy/Occupational Therapy 2 (836627) (WP) •Practical Nursing 1 & 2 (835726 S1 & 835826 S2) (FCSPN at FC) •Professional Musical Theatre & Actor's Studio 1 (143027) (FX)^{##} •Professional Musical Theatre & Actor's Studio 2 (144027) (FX)^{##} •Professional Musical Theatre & Actor's Studio 3 (145027) (FX)^{##} •Professional Photography Studio 1 (860727) (FX) •Professional Photography Studio 2 (860827) (FX) •Professional Television Production 1 (868827) (FX) (WP) •Professional Television Production 2 (868927) (FX) (WP) |
|--|---|--|

^{##} This Fairfax course requires an audition.

No student in Fairfax County Public Schools shall, on the basis of race, color, sex, religion, national origin, marital status, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity.

OFFICE USE ONLY: _____ Accepted _____ Waitlisted _____ Denied _____ SASI _____ FMP

STUDENT STATEMENT FOR HIGH SCHOOL ACADEMY AND SPECIALIZED PROGRAMS

The Student Statement must be sent as a part of the Application Packet. Documents to be included in the packet are: a printed copy of the *Application for High School Academy and Specialized Programs*; printed copies of the student's transcript and current year's SASI Period Attendance / Days of Activity (provided by the school counselor); and a printed copy of the student statement. Application Packets must be received at the specified location by **March 30, 2012**.

Name _____ Student ID# _____
Last First Middle

Base School _____ Counselor _____

Academy/Specialized Course Requested _____

Academy/Specialized Location Requested _____

Please write a personal statement (one paragraph) describing your interest, experiences and goals as they relate to the course for which you are applying. A personal statement provides detail beyond grades and numbers on your transcript. It will help the academy to know you better. Therefore, be thorough as to why you should be considered for admission.

Here are some guidelines that may be helpful as you write your statement:

- Include your goals for the future (career).
- Explain your interest in the course.
- Include activities (in or out of school) in which you have participated that relate to the desired academy program. These may include courses, work experience (paid or unpaid), hobbies, organizations, or other activities.
- If you have any special circumstances that you would like the academy to consider, please include this information as well.

The content of your statement is the most important consideration (as opposed to grammar and spelling). Please make sure the statement is legible if it is hand written. Your paragraph should not exceed 350 words. If you are typing your statement, please print two (2) copies to give to your school counselor.
