

# **WELCOME!**

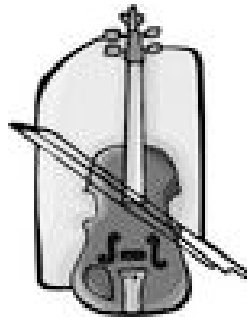
*Dear Students and Parents,*

Welcome to Annandale High School Orchestras! We are committed to providing the best in musical education. Annandale Orchestras have a proud tradition of excellence and achievement. The success of our program lies in the determination of students, parents, and staff to strive consistently for the best.

It is our goal to give every student the finest musical experiences available. Being a member of one of the Annandale High School Orchestras requires commitment, responsibility, and organization. Members are given the opportunity to develop self-esteem, poise, and confidence in addition to strengthening their musical abilities. These personal traits are vital to success in adult occupations and professions.

We encourage your support and participation and look forward to an exciting and successful year!

Stephanie Lewis, Conductor  
Stephanie.Lewis@fcps.edu  
703-642-4300



**Orchestra Phone Number: 703-642-4300**

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# *The Program*

## **Concert Orchestra**

### *Course Description*

Previous participation in orchestra for at least one year, **and/or** an audition for the conductor is required. Ownership or rental of an instrument is required. Musical literature and method books will be provided by the school. Students in intermediate orchestra work on refining skills such as tone production, music reading, and accuracy of pitch. A variety of musical styles will be studied through the playing of orchestra literature. Rehearsals and performances outside of normal school hours are required as part of this course.

### *Objectives*

- The student will reinforce and/or improve his/her working knowledge of the proper position and technique necessary in playing a musical instrument.
- The student will develop the ability to play a string instrument from notation at the grade II/III level as described by the Virginia Band and Orchestra Directors' Association (VBODA).
- The student will experience the performance of musical literature at the grade II/III level as described by the VBODA.
- The student will demonstrate a practical understanding through performance of expressive musical concepts.
- The student will be able to discriminate between various expressive levels of musical performance.

- **Symphonic Orchestra**

***Course Description***

Previous participation in orchestra for at least two years, **and/or** an audition for the conductor is required. Ownership or rental of an instrument is required. Musical literature and method books will be provided by the school. Advanced orchestra will build left-hand skills such as shifting and vibrato, as well as advanced bow techniques.

A variety of musical styles will be studied through the playing of orchestra literature. Rehearsals and performances outside of normal school hours are required as part of this course.

***Objectives***

- The student will reinforce and/or improve his/her working knowledge of the proper position and technique necessary in playing a musical instrument.
- The student will develop the ability to play a string instrument from notation at the grade III/IV level as described by the Virginia Band and Orchestra Directors' Association (VBODA).
- The student will experience the performance of musical literature at the grade III/IV level as described by the VBODA.
- The student will clearly demonstrate a practical understanding through performance of expressive musical concepts.
- The student will be able to adequately assess his/her performance of expressive musical concepts.

# Artiste Orchestra

## *Course Description*

An audition with the orchestra conductor is required for enrollment in this course. Ownership or rental of an instrument is required. Musical literature and method books will be provided by the school. Symphonic orchestra offers instruction to the advancing player. A variety of musical styles will be studied through the playing of orchestra literature. Rehearsals and performances outside of normal school hours are required as part of this course. Students are encouraged to take private lessons.

## *Objectives*

- The student will reinforce and/or improve his/her working knowledge of the proper position and technique necessary in playing a musical instrument.
- The student will develop the ability to play a string instrument from notation at the grade IV/V level and above as described by the Virginia Band and Orchestra Directors' Association (VBODA).
- The student will experience the performance of musical literature at the grade IV/V level and above as described by the VBODA.
- The student will clearly demonstrate a practical understanding through performance of expressive musical concepts.
- The student will be able to adequately assess his/her performance of expressive musical concepts.

# Chamber Orchestra

## *Course Description*

An audition with the orchestra conductor is required for enrollment in this course. Ownership or rental of an instrument is required. Musical literature and method books will be provided by the school. Chamber orchestra offers instruction to the advanced player. An in depth study of musical styles will be realized through challenging orchestral literature. Rehearsals and performances outside of normal school hours are required as part of this course. **Private lessons are required** for this course **and** all students must audition for District Honors Orchestra.

## *Objectives*

- The student will reinforce and/or improve his/her working knowledge of the proper position and technique necessary in playing a musical instrument.
- The student will develop the ability to play a string instrument from notation at the grade V/VI level and above as described by the Virginia Band and Orchestra Directors' Association (VBODA).
- The student will experience the performance of musical literature at the grade V/VI level and above as described by the VBODA.
- The student will clearly demonstrate a practical understanding through performance of expressive musical concepts.
- The student will be able to adequately assess his/her performance of expressive musical concepts.



**Auditions will be held during the last quarter of school, or as scheduled by the instructor.**



## Practice Tips

-- Spend a minimum of 20-30 minutes practicing each night.

A little work every day is better than long sessions every other day. Parents are encouraged to help their orchestra student keep a practice log. Forms are available from the orchestra instructor.

-- Practice slowly and accurately. Using a metronome is recommended.

-- Set goals for yourself... maybe work only 8 measures, but make sure you **learn** those 8 measures.

-- Practice the difficult sections longer than the easy sections.

-- **Play everything with expression.**

-- Learn from mistakes.

-- Think for yourself. Be creative with your practice, and find out that works best for you.

-- Be optimistic. You may not be able to play as well as you would like to, but you will improve.

-- The "UPSIDE": The more you practice, the better you become. The better you become, the more fun it is to play your instrument. The more fun it is to play your instrument, the **more** you want to practice!

-- The "DOWNSIDE": The less you practice, the more difficult it is to play your instrument. The more difficult it is to play your instrument, the less enjoyable it is to play. The less enjoyable it is to play your instrument, the **less** you want to practice!

Music is fun when you are able to play your part and be a part of the team, so do yourself a favor and... **PRACTICE!**

**\*\*\* Always remember... PRACTICE MAKES PERMANENT, BUT PERFECT PRACTICE MAKES PERFECT!**

# *The Grading System*

**50%:** The daily grade will be based on the following areas:

- Punctuality and readiness to play **3 minutes** after the bell
- Understanding of the concept that music, to be properly performed, evaluated or rehearsed, must be rendered in an atmosphere of silence
- Attention to the conductor, and an attitude of cooperation
- Alertness and readiness for the downbeat, including proper posture and hand position for the instrument
- Sensitivity towards conducting gestures
- Full participation in class
- Prepared with equipment, music, and pencil
- Evidence of home practice
- Mastery of music in the folders

You are expected to participate in class everyday without exception. This means you must bring your instrument, music, pencil, and a willing attitude to class everyday. You are awarded 10 points everyday for participation and for following the above criteria.

**Unexcused** absences cannot be made up, and will result in a zero for the day missed.

**10%: The test portion of your grade will be based on the following areas:**

- Playing tests
- In-class written quizzes and tests

You are expected to learn your instrument and to learn to read music. Playing exams will be held regularly for chair placement and progress evaluation. These are tests where you play your instrument in front of the class. Each mistake is one point off your score. The tests are based on a 100-point scale and are graded according to the FCPS guidelines:

100-94=A  
93-90=B+  
89-84=B  
83-80=C+  
79-74=C  
73-70=D+  
69-64=D  
63-below=F



**20%: The performance portion of your grade will be based on the following:**

- Attendance and level of performance at various concerts and festivals given throughout the year
- You are expected to be at all performances

**(Please read attendance policy on p.15)**

If a performance is missed, the student will have one week from the performance date to "make-up" the grade. To "make-up" the grade, the student must perform his/her concert music in front of a video recorder that will be viewed and graded at the discretion of the instructor.

**It is the responsibility of the student to make-up the grade. The instructor *will not* "hunt you down". After 1 week, the grade becomes a zero.**

**\*\*\*Artiste Orchestra**

***The Artiste Orchestra members must also perform twice per year outside of class. Examples include: Sr. Regional Orchestra auditions and event, District Orchestra auditions and event, Solo and Ensemble, AYP, private teacher recitals, performances at church***

**20%: The practice portion of your grade will be based on the following:**

- Practice records

Practice records are to be turned in every 4 weeks with a parent signature. The following scale will determine **weekly** practice goals:

100 points (A)	150 minutes or more
90 points (B+)	120-149 minutes
75 points (C)	90-119 minutes
65 points (D)	60-89 minutes
30 points (F)	less than 60 minutes
0 points (F)	no record turned in

\*Students taking private lessons may include their lesson time into their practice record.

**5% bonus:** Students who take private lessons on a weekly basis from an approved instructor will be rewarded with a 5% bonus each grading period. Only the conductor can approve the private lesson teacher. Approved instructors are professional musicians on a particular instrument with teaching experience. **To receive your bonus, please submit a 3x5 index card with the following information:** your name and instrument, your teacher's name, and your teacher's phone number and email address.

**VARIOUS EXTRA CREDIT OPPORTUNITIES WILL  
ARISE THROUGHOUT THE YEAR. THE  
INSTRUCTOR WILL ANNOUNCE THESE  
OPPORTUNITIES OR POST THEM ON THE  
BULLETIN BOARD AS WELL AS BLACKBOARD**

## **Final Grades**

Final grades are not cumulative, but reflect the student's progress in areas of knowledge and abilities at the end of the school year.

## **Orchestra Seating**

Students are seated according to their musical and technical proficiency on their instrument. This is done to insure proper blend and balance throughout the ensemble. Seat placement is relative to the abilities of those in the group. (This placement may be referred to as what "chair" a student has, such as 1<sup>st</sup> chair, 2<sup>nd</sup> chair, etc.) Each student is responsible for his/her own performance.

### ***Private Lessons***

**Private lessons are highly recommended for those who are interested in getting the most out of their musical experience. The ensemble nature of orchestra makes it impossible to provide the kind of focused individual attention that can be gained in private lessons. If you have trouble finding a private instructor, your orchestra conductor can provide a list of local instructors.**

# ***Attendance***

Absence affects performance in orchestra classes. Each student's participation affects the group outcome, and each student plays a valuable role in the process. It is imperative that we establish attendance guidelines that support this learning process for both the individual and the group. Attendance is related to both self-discipline and learning.

**Orchestra students are required to attend all after school rehearsals. It is your responsibility to attend all rehearsals and performances.**

## **Excused Absences From Rehearsal Include:**

- personal absence which confines you at home  
(*excused absence from school*)
- death in the family
- religious holiday (*please notify ahead of time*)
- other prearranged absences approved by the school and/or instructor (*5 day written notice is required*)

Please do not hesitate to call or email the orchestra conductor for clarifications.

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## **Co-Curricular Activity Absenteeism Policy:**

In order for a student to participate in an after-school performance or practice, he/she must either:

- attend for more than half of the school day.
- have an excused absence.

A student may not participate in an after school performance or practice if:

- the absence from school that day is unexcused.
- the student is serving an out-of-school suspension.
- the student is serving an in-school suspension.
- the student has not been in school half of the school day.

## **Unexcused Absences from Class: (FCPS guidelines apply)**

- **2 unexcused tardies (High School)**

from in-school or after-school rehearsals and performances=  
10 points per 15 minutes subtracted from the daily grade  
with possible removal from one or more performances, **and**  
translates into **1 unexcused absence**.

### **All Grades**

3 unexcused absences= failure for the quarter

# ***Conduct and Discipline***

Our positive behavior has the potential for lasting impressions on people with whom we may not have direct contact. It is, therefore, important for everyone to maintain a positive and cooperative attitude when associated with the Orchestras of Annandale High School.

**Inappropriate or offensive behavior or language will not be tolerated. We represent each other, Annandale High School, and ourselves, and we represent the best in high standards and positive traditions. FCPS policies and guidelines apply to the orchestra in all activities both on school and off school property.**

## **Rehearsal Expectations:**

Each section shall exemplify the highest standards of efficiency, conduct, and musicianship during rehearsals and public performances. High standards will demand the utmost in determination, concentration, and self-control from each individual. Orchestra members are expected to take a serious, musical approach to their instruments. Take pride in yourself, your section, and in the entire ensemble. If you do not have a part to play, support others by listening and exercising courteous behavior.

**Choose to be GREAT everyday!**

## Minor Infractions:

From time to time, student behavior management issues occur. Due to the unique group relationship in a musical ensemble, these issues must be addressed. A pro-active policy and quick resolution will ensure a positive atmosphere for all students. Parental support to correct such behavior is critical. Disciplinary procedures include:

1. general reminder to class
2. individual reminder to student
3. conference with student and phone call to parents
4. involvement of other school services (e.g. office referral)
5. removal from rehearsal or performance



## Major Infractions:

The school policies that apply to the school day also apply to all orchestra activities **on and off** school property.

**Examples:** competitions  
festivals  
the spring trip

## Daily Classroom Rules:

1. Students are not permitted to eat, drink, or chew gum in class. **ONLY WATER IS ALLOWED**
2. Students are expected to come into class in an orderly manner. **YOU MUST BE IN THE CLASSROOM WHEN THE TARDY BELL SOUNDS.** Each student is to set up his/her instrument, be seated, properly warmed-up, and ready to play by 3 minutes after the tardy bell. **(unexcused tardies will result in 3 points taken from the daily grade)**
3. Students are expected to take care of all school property, and to keep an orderly room. All school instruments are to be taken care of properly. Music stands are to be handled with care. Do not lean or write on the music stands.
4. Students are to play only their own instruments! Do not "try" out other students' instruments.  
**YOU BREAK IT YOU BUY IT!**
5. Your instrument and music must be labeled with your name.
6. Students are to speak to the conductor and to each other with respect and courtesy.
7. Students are expected to keep their fingernails short. **NO EXCUSES!** Long fingernails interfere with curving the fingers correctly to produce a quality sound.
8. Students are expected to try their best and to take pride in this organization.  
**REMEMBER, THIS IS YOUR ENSEMBLE! ☺**

## Student Responsibilities:

Students in Annandale High School Orchestras enjoy the reputation of participating in superior ensembles, and are personally responsible for giving their best effort. An orchestra can be outstanding only if its members pursue excellence as individuals.

An excellent orchestra student:

1. Comes prepared for class with instrument, music and a pencil.
2. Refrains from classroom talking and interruptions.
3. Attends all performances in their entirety.
4. Practices daily at home.
5. Shows respect for others.
6. Represents the school and orchestra in a dignified fashion, with a high degree of character, responsibility and integrity.

## Restroom and Locker Procedures:

Students should use the restroom and visit their lockers between classes. Students may use the restroom during class at the **teacher's discretion**.



# ***Specific Guidelines***

## **In the Orchestra Room:**

Students need to be prompt and prepared for rehearsal each day. Attendance will be taken daily. Students will have their instruments assembled, be warmed-up, and have the proper music out of their folders and ready to be rehearsed. Each day an agenda will be on the board. Students must have a sharpened pencil available for taking notes.

Students should treat the rehearsal areas and surrounding department areas well (*i.e., no food, gum, drinks, etc.*). Papers, pencils, and all other materials should be picked-up. It is important to have and maintain a neat and orderly room for rehearsals.

## **Instrument Security:**

At the beginning of the year, each student will be asked to write his/her name, instrument, and instrument model and serial number on a security list. This list will be used to identify any lost and/or found instruments. Parents are encouraged to obtain insurance for their child's instrument. Fairfax County Public Schools will not replace lost or stolen instruments.

**We suggest that parents check into coverage through their homeowner or renter insurance policy.**

## Storage Room:

An instrument storage room is available for students to keep their instruments during the school day. Students using the room must reserve a storage bin at the beginning of the year by signing a logbook. At that time, the student will be assigned a combination lock to use at all times on the locker. Students who opt to use the storage room do so at their own risk.

**Students may not store their instrument in the storage room without a lock for their storage bin.**

Instruments and music folders are the only items allowed in the storage room.

**NO BACKPACKS, LUNCHES, BINDERS, ETC.** Combination locks are to be used at all times and combinations are to be kept with Ms. Lewis. Key locks are not allowed. Care should be taken to shield your locker combination from others. Lockers should never be left in the open position.

**Use of the storage room is a privilege.** Any student found tampering with another student's locker or playing around in the storage room will lose that privilege.

Students who store their instruments in hall lockers should avoid placing music or instruments on the ledge above the lockers. Instrument cases must be labeled with the student's name at all times. This will ensure that misplaced instruments are promptly returned to their owners.



## Care of Sheet Music:

ALL SHEET MUSIC MUST BE STORED IN FOLDERS. Students who do not return original copies of sheet music on time and in good condition will be charged for the cost of replacement (*\$1 per page*). Names are submitted to the obligation list in the Annandale High School Finance Office.

Students should write their name in pencil at the top of each page of music.

**Students will be charged \$0.20 for lost photocopied pages.**

## Care of Instruments:

All instruments should be treated with care and stored properly. It is the responsibility of the student to maintain accessories and to keep the instructor informed of instrument problems that affect his/her ability to participate.

Please follow these guidelines:

- Loosen the bow hair when you are done playing.
- Never use household cleaners to clean or polish the instrument. Gently wipe it with a clean, soft cloth.
- The instrument and the bow should be stored in the case. String instruments break easily when left unprotected.
- Retract endpins before placing in a storage bin. Never leave an instrument on a chair or hanging from a music stand.
- Never put an instrument down on top of the bridge, even when it is in the case.
- Never touch the bow hair with your hands. This deteriorates the hair, which causes poor tone quality on the instrument.

## **Instrument Requirements:**

### ***Violins and Violas***

- Shoulder rest. Kun and Wolff are good brands.
- A clean, soft cloth.
- Rosin
- Pencil
- Mute

### ***Cellos and Bases***

- An end pin "rock stop".
- A clean, soft cloth.
- Rosin. Bass players should buy special bass rosin such as Pops Bass Rosin.
- Pencil
- Mute

## **School Instruments:**

Most instruments are available for rent at local music stores. Those students who are eligible for free or reduced cost lunch may be able to rent an instrument through Fairfax County Public Schools at a reduced cost. These instrument rentals are subject to eligibility requirements and availability. Students should see their orchestra instructor for details.

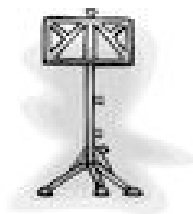
### ***Cello and Bass Fee***

There is an annual fee charged to cello and bass students (\$92 per year) for the use of the school's instruments. This does not replace the need for students to come to class with their own rock stop, cleaning cloth, rosin and mute.

# Great Gift Ideas!!!

## Recommended Items

**Music Stand**—For home practice, foldable/portable stands come in a variety of models. Heavy-duty music stands are also available at many music stores.



**Metronome**—This device sounds a steady pulse at a number of given tempos. Electronic metronomes are the most reliable.



**Electronic Tuner**—This device tells the student the exact pitch being played. Students can learn to play in tune with the help of an electronic tuner. Pocket-sized models are recommended.



Visit [www.sharmusic.com](http://www.sharmusic.com) for a great selection of instruments and accessories at reasonable prices.

# Concerts

A number of concerts are scheduled throughout the school year. Students are required to attend each concert designated for their orchestra, and are strongly encouraged to attend the concerts of other orchestras.

**These concerts are mandatory:**

## **Fall Pops Concert**

*(Chamber, Artiste Orchestras)*

Thursday, October 25, 2007, 7:00 p.m. call time 6:15 pm

## **Winter Concert**

*(All Groups)*

Tuesday, December 11, 2007, 7:00 p.m. call time 6pm

Wednesday, December 19<sup>th</sup>, 2007 7:30pm (chorus concert)

**(selected groups on 12/19)**

## **Pre-Festival Pyramid Concert**

*Groups will be announced*

Tuesday, February 26, 2008, 7:00 p.m. call time 6pm

## **Spring Concert**

*(All Groups)*

Tuesday, May 20, 2008, 7:00 p.m.

## **VBODA Orchestra Festival**

Thursday, Friday & Sat., March 6- 8, 2008 / Annandale HS

*Exact date and time to be announced*

*DATES AND TIMES ARE SUBJECT TO REVISION*

## Concert Behavior: 10 Rules for Students

1. Refrain from talking

*The first and greatest rule. It also includes whispering during the music.*

2. No singing, tapping fingers or feet

*The musicians do not need your help, and your neighbors need silence. Learn to tap your toes quietly inside your shoes- it's a good exercise.*

3. Please have nothing in your mouth, besides your teeth and tongue

*Gum and candy are not allowed.*

4. Do not wear watches with alarms and turn all cell phones to the silent mode

*You may enjoy the sound, but it is disturbing to everyone around you.*

5. Do not open and close your purse, or rip open your velcro wallet

*The best plan is to leave purses, etc., in a locked classroom or at home.*

6. Do not sigh with boredom

*If you are in agony, keep it to yourself. Your neighbor just may be in ecstasy, which should also be kept under control.*

7. Do not applaud between movements

*Wait for the conductor's hands to drop, and for him/her to turn around. This is your cue that the piece is over.*

8. Do not embarrass your teacher, parents, or school

*Remember that you are a representative of the AnnandaleOrchestras.*

*There are many eyes looking at you.*

9. Do not read or play with electric devices in your pocket or in your hands.

*To listen means just that. Use the time to turn on a "video screen" in your mind and create a story to the music.*

10. Do not go to a concert thinking you will hate the music

*You may be surprised- millions of people all over the world enjoy classical music, and if you give yourself a chance, you might, too!*

## Concert Attire:

### Men (full tuxedo):

Tuxedo pants

Tuxedo jacket

Wing tip pleated tuxedo shirt

Black bow tie

Black cummerbund

Black socks

Black dress shoes

Students will have the opportunity to rent their tuxedo for \$20 from the Annandale High School Orchestra Boosters

### Women:

High School women wear black uniform dresses. Students will have the opportunity to rent their dress for \$20 through the Annandale High School Orchestra Boosters. Information on renting and purchasing dresses will go home at the beginning of the school year.



# *Other Performance Opportunities*

## **Senior Regional Auditions...**

Monday, September 24, 2007/ Stuart High School

## **Senior Regional Event...**

Friday and Saturday, November 9-10, 2007/ Hayfield Secondary School

## **Jr./Sr. District Honors Orchestra Auditions...**

Tuesday, Nov. 13, 2007/ Holmes Middle School

*\*(mandatory for Chamber Orchestra)\**

## **Jr./Sr. District Orchestra Event...**

Thursday thru Saturday, January 10-12, 2008/

Hayfield Secondary School

## **All-State Orchestra Auditions...**

February 23, 2008 /James Madison University

## **All-State Orchestra Event...**

April 4-5, 2008 /Location to be determined

## **Solo and Ensemble...**

Friday, April 25, 2008/ Location to be determined



# KEEP A CALENDAR!



All students are given a calendar/planner by the school. Students should record all rehearsal requirements, upcoming exams, projects, and other special school events.

**Attendance at meetings for other school activities and clubs must be arranged so as not to conflict with orchestra rehearsals and concerts.**

Failure to be prepared in any way for class, a scheduled performance, or after-school rehearsal will result in a lowered daily grade for that class period. You must arrive 5 minutes before the meeting time, in concert attire (unless otherwise stated), warmed-up, and ready to play.

# ***Orchestra Field Trips***

**VBODA Orchestra Festival-  
March 6-8, 2008**

## **\*\*\*Mandatory Event\*\*\***

Each year in March, the Virginia Band and Orchestra Directors' Association (VBODA) sponsors an adjudicated orchestra festival at a nearby high school. Orchestras from local middle schools and high schools perform at the festival and are evaluated by a panel of notable orchestra judges. Each orchestra performs a warm-up piece and two concert selections from a required list. After the performance, the orchestras go to a separate room to play a selection of music from sight. Ratings of I-Superior, II-Excellent, III-Good, IV-Fair, and V-Poor are presented. In addition, each orchestra receives taped and written comments from each judge assessing a variety of performance details. This is a very important event for the orchestra, and a highlight of the year. A minimum of one chaperone for every ten students is needed for this event.

**Spring Trip  
Myrtle Beach  
April 10-13<sup>th</sup>, 2008**

Every year the high school orchestras schedule a Spring Trip. The trip is usually a 4-5 day outing to a location where the orchestras can perform for nationally renowned adjudicators and where they can receive comments and awards in an educational setting. Time is also scheduled for "fun," enabling students to bond and enjoy each other's company.

A trip proposal, including itinerary, is sent out in the fall. The fee for the trip includes hotel, transportation, and most meals. The fee is paid in installments spread over several months. A deposit is required within 3 weeks of the proposal date. Since fees are based on group rates, **all fees are nonrefundable.** This is a great opportunity for fun and memories so don't miss out!

P.S. Moms and Dads! We also need chaperones for this trip—one adult for every 10 students. Please consider spending a fantastic opportunity with your son or daughter.

# *Financial Obligations*



## **Concert Attire:**

Students are encouraged to rent their uniform from the Annandale High School Orchestra Boosters. See page 28 for details.

## **Instrument Rental:**

A rental fee (FCPS Regulation 5922) is required for all students who are renting a cello or bass from Annandale's inventory. During the first week of school, students will receive contracts that must be returned by mid-September.

Fees are categorized by instrument type. Please read the contract carefully; both parents and students must sign the contract. These fees are processed and set aside for instrument repair and replacement. It is important to pay fees promptly in order to generate funding for repairs.

## Collection of Money:

All sums of money collected by the Orchestra Boosters or the orchestra program for trips, fees, fundraisers, or any activities are non-refundable. Costs for trips are computed at group rates. Changes in the number status will disrupt and cause additional fees to the group that may limit or cancel the project.

## Student Accounts:

This program is intended to increase student participation in the high school orchestras, Orchestra Boosters activities/fundraising, and to recognize individual efforts. A portion of the profits earned by individual student fundraising efforts will go into an account. The student uses the money in his/her account to help defer the cost of the Spring Trip. **This money can only be used to defer the cost of the Spring Trip. If the money is not used, it rolls over into the general orchestra fund.**



# ***The Annandale Booster Organization***

The **Annandale Orchestra Boosters** is an organization of orchestra parents dedicated to helping the orchestra program through a number of supportive services. The orchestra parents depend upon the booster club to run fundraisers, to help with trip preparations and chaperoning, and to aid the orchestra program in other efforts.

Volunteering in the booster club is a way for parents to become involved in their child's education. Our tradition of excellence relies on a team of volunteers, educators, and students. Following is a list of volunteer opportunities:

## **Booster Officers**

***President:*** Leads the booster meetings and works with the vice-president to organize volunteers.

***Vice-President:*** In charge of coordinating volunteers.

***Treasurer:*** Deposits checks from fundraisers and writes checks for booster purchases, keeping track of all transactions.

***Secretary:*** Keeps a written log of all meetings.

## **Additional Volunteer Opportunities**

***Pre-Concert Orchestra Room Chaperone:*** Helps the orchestra members with bow ties, cummerbunds, nerves, etc. prior to the concert.

***Concert Audience Chaperone:*** Sits in the audience near students, reminding them to enjoy the concert, quietly.

***Post-Concert Orchestra Room Chaperones:*** Take bow ties and cummerbunds from students and help reorganize the orchestra room after each concert.

***Fundraiser Delivery Volunteers, Catalog Sales:*** Supervise the delivery of the product boxes and help students account for their products.

***Fundraiser Delivery Volunteers, Virginia Diner etc.***  
Supervise the delivery of the product and help bundle orders.

***Chaperones, VBODA Festival:*** Escort students to the Virginia Band and Orchestra Director's Association festival, a local event.

***Chaperones, Spring Trip:*** Escort the students on the spring trip. There is a fee for chaperones.

***Concert Program Graphics Editor:*** Assemble the layout and graphics work for the concert programs.

General meetings for parents of orchestra students are held throughout the year. Notification is sent through email.

The success of our orchestra program is due to a combined team effort.

**Become involved in the  
Annandale Orchestra Boosters!**

Mark the volunteer section on the info sheet that your student will bring home on the first day of school.

The Annandale Orchestra Boosters will meet 4 times during the year:

Thursday, September 20, 2007 at 7pm

Thursday, November 1, 2007 at 7pm

Thursday, February 21, 2008 at 7pm

Thursday, May 15, 2008 at 7pm

Watch for reminder emails about upcoming meetings.