

BY-LAWS
FACILITIES PLANNING ADVISORY COUNCIL
January 25, 2011

SECTION A: PURPOSE

Article I The Facilities Planning Advisory Council, hereinafter referred to as the Council, and generally known as the FPAC, is established as a standing committee by the Fairfax County School Board, subject to School Board policies and procedures.

Article II The Council shall advise and inform the staff and School Board in the development of comprehensive, long term plans for facilities needs in the most effective and efficient way.

Article III The Council shall:

- (a) Interact with staff, the community and the Board, providing district-wide comprehensive planning oversight and guidance.
- (b) Consider issues related to, but not limited to, Capital Improvement Plan prioritization, program based school capacities, size and location of schools, and periodic boundary adjustments.
- (c) Act in an advisory capacity to the School Board, with no other role or authority.

Article IV Issues which may be considered by the Council shall include, but not be limited to:

- (a) school program capacity
- (b) enrollment and projections
- (c) transportation and operating efficiencies related to facilities planning
- (d) Capital Improvement Plan (CIP) prioritization
- (e) creative financing and construction strategies
- (f) scope of renovations
- (g) school closures and new schools
- (h) student accommodation planning (building additions/modular relocations/ review of school boundaries)

SECTION B: MEMBERSHIP

Article I FPAC will consist of 13 appointed members, one from each Fairfax County magisterial district, three at-large representatives, and one representative from the City of Fairfax.

Article II The initial term of Council members shall be determined by lottery, with one-third of members receiving a one-year appointment, one-third a two-year appointment, and one-third a three-year appointment. At the expiration of the initial term for each member, the appropriate School Board member shall nominate a member to serve for a three year term, for confirmation by the School Board. Subsequent appointments will be for three years.

Article III Each three year term appointment will begin on July 1.

Article IV A vacancy on the Council may be filled for the remainder the term by nomination by the appropriate School Board member and confirmation by the School Board.

SECTION C: EX-OFFICIO MEMBERSHIP

Article I The Chairman of the School Board Comprehensive Planning Development Committee shall serve as the School Board liaison to the FPAC.

Article II The FCPS Chief Operating Officer, or his/her designee, shall be an ex-officio member of the Council and serve as the staff liaison to the Council.

Article III Ex officio members shall be non-voting members of the Council.

SECTION C: COUNCIL OFFICERS

Article I Council officers shall be: Chairman, Vice-chairman, and Secretary.

Article II Officers shall be elected to one-year terms at the first meeting in September by a majority of those Council members present and voting. Nominations may be made by individual Council members up to the actual time of voting or by a nominating committee named by the incumbent Chairman.

Article III The Council Chairman, with support from the staff liaison, shall be responsible for coordinating submission of the Council's report and recommendations to the School Board.

SECTION D: MEETINGS

Article I Council meetings may be scheduled monthly, as appropriate to the work of the Council. A monthly meeting may be held in conjunction with another FPAC special event if the Council Chairman so chooses. Special meetings may be called by the Chairman.

Article II The Chairman or the Vice-chairman in the absence of the Chairman, shall preside over meetings of the Council.

Article III The Secretary, or the Vice-chairman in the absence of the Secretary, shall take minutes of each meeting. Minutes will be amended as necessary and approved at the following meeting. Minutes will be posted to the FPAC web page.

Article IV Seven members present at a meeting of the Council shall constitute a quorum.

SECTION E: SUB-COMMITTEES AND WORKING GROUPS

Article I The Council may establish standing and/or ad hoc sub-committees or working groups to address particular areas of interest.

Article II All sub-committees and working groups shall report through the full Council, and not directly to the School Board or outside groups.

SECTION F: AMENDMENTS TO BY-LAWS

Article I Amendments to the By-Laws may be proposed by any member at a meeting of the Council. The proposed amendment shall be included in the minutes of the meeting.

Article II Amendments that are consistent with any applicable government rules and regulations may be approved by a majority vote of the members present and voting at the meeting following the meeting in which the amendment was proposed.