

Making Public Comment at Meetings of the School Health Advisory Committee

Thank you for taking the time to make public comment at a meeting of the School Health Advisory Committee (SHAC). Time is set aside at each meeting for public comment and the committee looks forward to hearing from parents, educators, students, and the greater Fairfax County community.

Please keep the following guidelines in mind when making public comment:

- Each public comment is limited to three minutes.
- Written copies are always welcome. Single copies can be handed to the Chair and multiple copies, about 35, can be distributed to SHAC members. Copies can be made at the meeting.
- Time constraints and agendas do not allow SHAC to respond directly to public comment during the public comment period of the meeting.
- The topics of all public comment are included in the SHAC's annual report to the Fairfax County School Board.
- Public comment will become part of the public record and accessible to anyone wishing to review the minutes of SHAC meetings. Speakers are free to withhold information they do not wish to make public.
- Public comment must be completely disclosed in the meeting notes and public commenters may not remain anonymous. However, comments may be submitted in writing to the SHAC chairperson to be read as an anonymous submission to the committee.
- Speakers are encouraged to speak to the SHAC chairperson, or other members, before and after the meetings.
- Fairfax County Public Schools staff serve as consultants and liaisons to the SHAC. If the public comment involves student or school specific information, staff will follow up on public comment with the speaker and/or the school involved in the issue. Please be sure to provide your contact information at the onset of the meeting in which you sign up for public comment.

Thank you for your support and interest in the health and wellness of our FCPS community.

Sincerely,

The FCPS School Health Advisory Committee