

MINUTES
Facilities Planning Advisory Council (FPAC)

Regular Meeting
2023-2024 School Year

September 12, 2023

Members of the public are welcome to attend in-person at:
Fairfax County Public Schools (FCPS) Gatehouse Administration Center
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	Yes
Bart Stewart	Mason	Yes
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Dan Hogan	Providence	Yes
Kevin Cahill	Springfield	Yes
Vacant	Sully	No
Allam Al-Alami	At Large	Yes
Karl Jensen	At Large	No
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

OTHER ATTENDEES:

- Janice Szymanski, FCPS Chief of Facilities Services and Capital Programs
- Jessica Gillis, FCPS Executive Director for Facilities and Transportation Services

Meeting Opening/Announcements:

- Welcome and meeting overview
- Introduction of new FPAC member, Bart Stewart, the Mason District member
- Introduction of the new FCPS Chief of Facilities Services and Capital Programs, Ms. Janice Szymanski

Election of FPAC Officers for 2023-2024

FPAC elected the following officer for the 2023-2024 school year.

- Chair – Katie Hermann
- Vice Chair – Cathy Hosek
- Recorder – Dianna Bo

Community Time

Opportunity for the public to address the Council - No Public in attendance

Staff Announcements/Presentation/Discussion

- Janice Szymanski, new Chief of Facilities Services and Capital Programs, explained her role after an organizational shift at FCPS. She is the chief of Facilities Services and Capital Programs, which includes capital planning, sustainability, utilities, grounds related upkeep, and facility maintenance.
- Jessica Gillis, Executive Director for Facilities and Transportation Services
 - New FPAC Charge: discussed how can Jessica, Janice, COO staff help with charge items
 - Switch Gear continue to be long lead items. Falls Church High School switch gear came at the end of the summer. Supply Chain and labor shortage have caused project delays.
 - Bonnie Brae ES - bid opening delayed until October in case of lower inflation
 - Bond referendum vote this year – anti and pro-bond group meetings are being supported by Jessica and staff
 - Brookfield Elementary School - project continues and we will continue to be tracked by FPAC
 - CIP is in development
 - 2 boundary changes underway - Kent Gardens - options will be presented to community this month; Glasgow – second scoping meeting: reducing numbers in enrollment due to large population of students approximately 1,800 assigned to school
 - Renovation Queue: Staff met with DLR group recently; recommendations were paused to wait for Strategic Plan to be completed which is now complete. Facility condition assessments will be contracted out; scope still needs to be developed. Results from facility condition assessments will provide data as one part of the renovation queue formulation. Another part of this renovation queue should incorporate input from community users of FCPS facilities.
 - Condition Assessment for the City of Fairfax schools is complete: lessons learned, what was considered, etc. should be reviewed.
 - Next Step for renovation queue:
 - FPAC may be asked to Comment on DLR Renovation Criteria
 - DLR is on contract to develop renovation queue. Will fold in the strategic plan.
 - Need to determine what key points in time and how/when will FPAC be valuable to the Renovation Queue development
 - There is a push by the School Board to determine the roles of CPDC and FPAC and how they differ and how they are related.
- Takeaways from FPAC Annual Report presentation identified by Katie for discussion with FPAC and staff. Two possible Annual Charge items were:
 - 1) Pre-K classrooms in FCPS was a topic of interest expressed by the School Board that FPAC could explore.
 - 2) Boundary policy was also important to the School Board; there is interest from the Superintendent to look at more boundary changes; administrative boundary changes (simple changes for unoccupied developments). Current policy – previous superintendent put moratorium on administrative boundary changes (in 2018). The

School Board would like to revisit this policy implementation. Recommended Draft revision language policy for boundary changes is ready for Board review.

Approval of Meeting Minutes

N/A

Old Business

N/A

New Business

Proclamation from the School Board will be made in honor of Dan Aminoff for his service to FCPS through FPAC; Thursday, September 14

Plan for a Bond Committee rep to be a speaker at the October meeting

Discussed proposed 2023-2024 FPAC Annual Charge

Member Time

FPAC Virtual Participation Guidelines remain unchanged

Adjournment

The meeting was adjourned at 9:00 pm.