

**FPAC Agenda**  
September 8, 2020  
Virtual Meeting  
7:00 – 9:00 pm

**Virtual Meeting**

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

Members of the public are welcome to attend meetings virtually at: <https://www.fcps.edu/streamingmeeting>. If you would like to observe and/or speak during Community Time, please send your name and email address to Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) or Sara Wade at [slwade@fcps.edu](mailto:slwade@fcps.edu) by 4:30pm, September 8, 2020, to receive a link to join the virtual meeting.

**Meeting Opening/Announcements**

Introduction of New FPAC Members:

Lauren Magee:	Hunter Mill (Melanie Meren)
Kevin Cahill:	Springfield (Laura Jane Cohen)
Carmen Clipper:	At Large (Abrar Omeish)

Election of FPAC Officers for 2020-2021

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

1. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison
2. Jeff Platenberg, Assistant Superintendent, Facilities and Transportation Services

**Approval of Meeting Minutes**

June 16, 2020

**Old Business**

**New Business**

FPAC Work Plan for 2020-2021 and committee assignments

2020-2021 FPAC Annual Charge from School Board

1. Continue to develop the long-range vision for FCPS school facilities;
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;

4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.

Discussion of any other items of interest

**Member Time**

Annual Report Presentation to the School Board

**Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

September 8, 2020

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/tv/ch99>

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock/Vice Chair	Yes
Jayant Reddy	Dranesville	No
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	Yes
Shawn Xu	Sully	Yes
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison
2. Jeff Platenberg, Assistant Superintendent, Facilities and Transportation Services
3. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

### Meeting Opening

Introduction of New FPAC Members:

Lauren Magee: Hunter Mill (Melanie Meren)  
Kevin Cahill: Springfield (Laura Jane Cohen)  
Carmen Clipper: At Large (Abrar Omeish)

## Elections of Officers

Dan Aminoff recognized Charlie Hookey to present FPAC Officer nominations: Dan Aminoff for Chair, Angela Smalls for Vice Chair, and Katie Hermann for Secretary.

After a motion by Charlie and a second by Dan Hogan, and with no discussion or Floor nominations, the nominees were approved without dissent.

## School Board and Staff Announcements

- Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison – Ms. Cohen’s provided the following the summary:
  - Provided an update on her history as a parent with children in FCPS, as a PTA member and PTA President
  - She is very happy to continue to serve FPAC as the School Member Liaison
  - Boundary Consultant may have some policy recommendations for the School Board in January.
- Jeff Platenberg, Assistant Superintendent, Facilities and Transportation Services – Mr. Platenberg provided the following update:
  - Over 140,000 students logged into FCPS virtual classrooms today
  - Provided an update on his history and his overall role at FCPS
- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning –
  - Jessica’s department is comprised of two groups, Design & Construction and Facilities Planning Services
  - Other responsibilities include student enrollment tracking, bond planning, CIP reporting and managing the boundary consultant that’s been in-progress, amongst other special projects

## Community Time

- No participants from the community were present on the call.

## Minutes

Final minutes have been approved for the June 16, 2020 FPAC meetings.

## Member Time

FPAC leadership will be presenting the 2019-2020 Annual Report to the School Board meeting on September 29, 2020.

## 2020-2021 FPAC Annual Charge from School Board

FPAC Work Plan for the 2020-2021 Annual Charge and committee assignments are proposed as follows:

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. Shawn (primary)
  - b. Troy (primary)
  - c. Charlie (primary)
  - d. Angela (secondary)
  - e. Carmen (secondary)

2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. Dan H (primary)
  - b. Kevin (primary)
  - c. Troy (secondary)
  - d. Dan A (secondary)
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. Kate (primary)
  - b. Katie (primary)
  - c. Lauren (secondary)
  - d. Shawn (secondary)
  - e. Dan H (secondary)
  - f. Kevin (as a subject matter expert)
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. Cathy (primary)
  - b. Angela (primary)
  - c. Jay (primary)
  - d. Carmen (secondary)
  - e. Katie (secondary)
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. Lauren (primary)
  - b. Dan A (primary)
  - c. Cathy (secondary)
  - d. Kate (secondary)
  - e. Kevin (secondary)

### Discussion on 2020-2021 FPAC Annual Charge – New Ideas for Consideration

- Security – this topic is not included in our charge from the School Board but there are pieces that are not resolved and will likely be woven into one of the Charge Items. *This may fall within the first existing Annual Charge item*
- Outdoor Space on School Campuses – Jeff Platenberg responded to a question about the inclusion of any outdoor learning space designs. FCPS has been moving towards updating the EdSpecs to include outdoor learning spaces. The Design & Construction team is working with the Instructional Services teams to brainstorm this EdSpec review. *This may fall within the second existing Annual Charge item.*
- HV/AC Systems – The topic of assessing these systems to adequately distribute/clean airflow can fall within the FCPS facilities long-range plan and can feed into other energy saving initiatives. There are many types of systems used across FCPS, initially the hybrid in-school plan was going to benefit with the airflow. *This may fall within the third existing Annual Charge item.*
- Student Capacity with Covid in mind – there could be some benefits to discussing boundaries as a way to resolve in-person school attendance, along with allowing for virtual delivery of specialized programming. Jeff Platenberg pointed out that this topic would be limited by limited staffing. *This may fall within the fourth and fifth Annual Charge items.*

### Adjournment

The meeting was adjourned at 8:40 pm.

**FPAC Agenda**  
October 6, 2020  
Virtual Meeting  
7:00 – 9:00 pm

**Virtual Meeting**

Electronic Regular Meeting 7-9 pm

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**Meeting Opening/Announcements**

Summary of School Board Presentation on the 2019-2020 Annual Plan

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

**Approval of Meeting Minutes**

September 8, 2020

**Old Business**

**New Business**

FPAC Work Plan for the 2020-2021 Annual Charge and committee assignments are proposed as follows (leads are **bolded**):

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. **Shawn, Troy**, Charlie, Angela, Carmen
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. **Dan H, Kevin**, Troy, Dan A
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. **Kate, Katie**, Lauren, Shawn, Dan, Kevin
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. **Cathy, Angela, Jay**, Carmen, Katie
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. **Lauren, Dan A**, Cathy, Kate, Kevin

## **Upcoming Schedule Reminders:**

1. By October 6<sup>th</sup>:
  - a. Primary charge leaders should connect with their group and work on a draft outline of the items they want to study/research/review.
  - b. Have an initial cut at any resources needed from FCPS staff. Some examples may be: FCPS staff participation in a work session mtg, access to data, feedback on previous FCPS assessments, etc.
2. By December 1<sup>st</sup>:
  - a. Primary charge leaders should strongly consider holding a work session by now, in Oct or Nov and ensure that it is scheduled and held with the appropriate virtual mtg requirements met (everyone receives a mtg link and it is advertised).
  - b. Present a final outline to FPAC members at this meeting – this outline will be used as a basis for the semi-annual report which will need to be drafted in January.

## **Member Time**

Annual Report Presentation to the School Board

## **Adjournment**



# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

October 6, 2020

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Shawn Xu	Sully	Yes
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

### Meeting Opening

Update on the School Board presentation for the 2019-2020 FPAC Annual Report on Sept 29<sup>th</sup>

- Three (3) committees were part of the meeting that evening.
- School Board members agreed that they wanted to have FPAC leadership come back to a future meeting to discuss the annual report recommendations in more detail.
- Only a few items were discussed by School Board members: Defining the length of the vision, agreed on the concerns for split feeder schools.
- Cathy H mentioned that the Annual Charge #4 related to boundaries as it compared to “right sizing” middle schools. This may be something to investigate with Jessica’s office on the

appropriate size and grade levels for middle schools. Cathy suggested asking previous School Board member Janie Strauss to attend a future FPAC meeting since she may be knowledgeable in some FCPS history of school capacity.

## School Board and Staff Announcements

- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning –
  - Cooper Middle School bid – released for bid in late September. The bid came in under budget, so this will move forward.
  - COVID delivery impacts – FCPS noticed sporadic impacts to the delivery for some materials, but the time has been made up. All projects are adhering to the FCPS COVID safety plan.
  - Summertime Projects - mostly started earlier than expected in May. These renovations are continuing along. McNair Upper Elementary School is now open, and the grade adjustment happened at two Fort Belvoir schools is complete.
  - CIP Update – Jessica’s team is working on updates to this report and determining the best approaches for the new renovation queue. Jessica’s team is trying to assess kindergarten enrollment. The capacity calculations are being reviewed as well, to account for COVID social distancing requirements, it may not include specialized programming uses into these calculations.
    - Membership Numbers – these numbers were collected on September 30<sup>th</sup>. The final numbers are still being finalized. Initially, FCPS is seeing a decrease in kindergarten enrollment. Student withdraws are also being counted.
    - Jessica’s team developed layouts and calculations to help principals determine the number of students that can safely return back to school, based on the square footage for the school and individual classrooms.
  - Boundary consultant – Jessica’s team is working with other teams in FCPS to review the drafted survey that will be released to families in the future. She anticipates a Work Session with the School Board in February to discuss this topic, though the date of this meeting has shifted a few times.

## Community Time

- Julie Shepard – Fairfax Council of PTAs – with a focus on facilities and transportation. She provided a quick update on a potential initiative to establish food pantries in schools.

## Minutes

Final minutes have been approved for the September 8, 2020 FPAC meeting.

## Member Time

Most FPAC members agreed that the boundary topic shouldn’t drop outside of the School Board sights.

FPAC Communications Plan Topic for Boundary Studies – FPAC leadership should start to look into what FPAC’s role may be moving forward for external communication strategies with families.

FPAC Work Plan for the 2020-2021 Annual Charge and committee updates were provided below:

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. Update: The group agreed to discuss this at the 10/20 workgroup session and focus on a 5- and 10-year vision

2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. Update: Troy expressed interest in trying to talk with Justin Moss in a separate meeting next week on the #2 Annual Charge.
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. Update: Katie and Kate will trade some notes later this week and will let Dan H know if our sub-committee will be ready to meet on 10/20.
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. Update: Dan A will talk with Laura Jane Cohen about the FPAC annual charge related to boundaries to determine the interest in FPAC working through this topic this fall vs waiting until after February.
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. Update: Lauren sent a brief outline for this topic and will check to see what sub-committee members can comment on by 10/20.

Dan A will reach out to Kathy at FCPS to figure out how to best schedule workgroup/sub-committee members. Dan will communicate the guidance to FPAC members.

## Adjournment

The meeting was adjourned at 8:40 pm.

**FPAC Agenda**  
November 10, 2020  
Virtual Meeting  
7:00 – 9:00 pm

**Virtual Meeting**

Electronic Regular Meeting 7-9 pm

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**Meeting Opening/Announcements**

Brief Update from Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

Justin Moss, Director of Facilities Management

**Approval of Meeting Minutes**

October 6, 2020

**Old Business**

**New Business**

FPAC Work Plan for the 2020-2021 Annual Charge and committee assignments are proposed as follows (leads are **bolded**):

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. **Shawn, Troy**, Charlie, Angela, Carmen
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. **Dan H, Kevin**, Troy, Dan A
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. **Kate, Katie**, Lauren, Shawn, Dan, Kevin
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. **Cathy, Angela, Jay**, Carmen, Katie
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. **Lauren, Dan A**, Cathy, Kate, Kevin

### **Upcoming Schedule Reminders:**

1. November 24<sup>th</sup> – a reserved work session available to sub-committees
2. By December 1<sup>st</sup>:
  - a. Primary charge leaders should strongly consider holding a work session by now, in Oct or Nov and ensure that it is scheduled and held with the appropriate virtual mtg requirements met (everyone receives a mtg link and it is advertised).
  - b. Present a final outline to FPAC members at this meeting – this outline will be used as a basis for the semi-annual report which will need to be drafted in January.

### **Member Time**

Annual Report Presentation to the School Board

### **Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

November 10, 2020

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Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	Yes
Shawn Xu	Sully	Yes
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning
2. Justin Moss, Director of Facilities Management
3. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison

### School Board and Staff Announcements

- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:
  - CIP Update – Jessica’s team is working on an abbreviated version of the CIP. Certain pieces of the typical CIP will not be included because of the changes in the school year due to the pandemic.
  - Next Wednesday Joint BOS and SB CIP Committee Work session – The CIP will be discussed, with an emphasis on the Fairfax One initiative for equity and inclusion.
  - 2021 Bond Package – Jessica’s team is in the early stages of drafting the 2021 bond referendum package and will include a list of likely school renovation/construction projects. It will not exceed \$180M, per direction from the County Board of Supervisors.
- Justin Moss, Director of Facilities Management:

- Update on the Facilities Management Function – This team is responsible for smaller renovations, capital infrastructure, utilities management, assist in custodian management (i.e. training), supporting Get2 Green program, with 600 employees that are either support or operations.
- Preparing School Facilities for “Return to School”
  - Facilities Management has been very focused on school sanitization procedures and stocking supplies (i.e. PPE, plexiglass, hand sanitizers, cleaning supplies).
  - Justin’s team has worked with school custodians on the process of swapping responsibilities of interior courtyard maintenance to focus on implementing sanitization procedures, which has allowed the custodians more time to execute sanitization procedures.
  - Ventilation Assessments – all schools have been assessed for state and federal requirements for COVID-19 ventilation needs (i.e. use of the MERV 13 filters). Justin explained that each school has been given the flexibility, for functions like determining where lunch will be held. FCPS is supporting the schools with this decision and looking into new options, like plexiglass at individual desks. A report has been developed to discuss this process and explains the take-aways.
  - Third-party Building Health Assessments – FCPS is employing a third-party assessment of all buildings so that FCPS can ensure the community that the right protocols are in-place.
  - Accelerated Construction – most renovation projects started early, since students were not in the buildings in the spring and summer
  - Piloting outdoor classrooms in 5 schools – Justin’s team is working with a few schools to try some outdoor classroom instruction. Facilities Management is helping purchase tents and related tables & chairs to allow for outdoor learning. Some schools were provided a set of money to use, to create concurrent learning environments that will work best for each school. It has provided Principals the flexibility to use the money the best way possible for their needs in their own schools.
  - Learning Lessons from other communities – FCPS has been in-touch in DC area metro school systems to share each other’s lessons learned on sanitization procedures and other back-to-school processes.
- Facilities Condition Assessment:
  - Justin’s team has been working on enhancing this assessment process. This will help make decisions in staffing and renovation needs, about one-third of the maintenance items are already captured in the maintenance asset management system.
  - Justin’s team is looking to expand the assessment management system to include more interconnectivity of known maintenance planning.
- ESCO – Justin’s team is starting to explore a program to have a third-party group come in to perform energy performance reviews on the buildings.
  - An outcome may allow for the development of possible energy savings targets for certain schools and FCPS administrative buildings.
- Net-Zero Energy Efficiency – FCPS just received a RFI that was completed by an architecture firm, which discusses options for working towards a net-zero initiative.
  - This type of design was not assessed last year, but the Board requested that this be included in the CIP for this year.
  - Justin’s team is also considering the cost implications for the options that will be likely.
- Laura Jane Cohen’s Update:
  - The School Board will keep the boundary consultant on the agenda for this year, it may be discussed as early as January or February.

- Glen Forest ES and McLean HS school boundary changes – these topics will stay on the board's agenda as well.
- The CIP will be lighter in content and data this year.
- RFP for what would be involved in retrofitting/rebuilding on the long-closed Clifton Elementary School
- At the Joint BOS/SB CIP Committee next week, the group will discuss a joint County/SB facility assessment to determine which parcels are best suited for schools or for other County uses like office, parks, etc.

Final minutes have been approved for the October 6, 2020 FPAC meeting.

## Member Time

Dan A reminded FPAC members of these upcoming items related to the Semi-Annual Report:

By the December 1<sup>st</sup> meeting:

- Primary charge leaders should strongly consider holding a work session by now, in Oct or Nov and ensure that it is scheduled and held with the appropriate virtual mtg requirements met (everyone receives a mtg link and it is advertised).
- Present a final outline to FPAC members at this meeting – this outline will be used as a basis for the semi-annual report which will need to be drafted in January.

## Adjournment

The meeting was adjourned at 9:15 pm.



**FPAC Agenda**  
December 1, 2020  
Virtual Meeting  
7:00 – 9:00 pm

**Virtual Meeting**

Electronic Regular Meeting 7-9 pm

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**Meeting Opening/Announcements**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning – Discussing the CIP report in development

Sub-committee Updates on Annual Charge Items

**Approval of Meeting Minutes**

November 10, 2020

**Old Business**

**New Business**

FPAC Work Plan for the 2020-2021 Annual Charge and committee assignments are proposed as follows (leads are **bolded**):

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. **Shawn, Troy**, Charlie, Angela, Carmen
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. **Dan H, Kevin**, Troy, Dan A
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. **Kate, Katie**, Lauren, Shawn, Dan, Kevin
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. **Cathy, Angela, Jay**, Carmen, Katie

5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. **Lauren, Dan A,** Cathy, Kate, Kevin

**Upcoming Schedule Reminders:**

1. By December 1<sup>st</sup>:
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**Member Time**

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**Adjournment**

# MINUTES

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Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning
2. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison

### School Board and Staff Announcements

- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:
  - A few updates:
    - McLean HS community virtual meeting – will be held on December 7<sup>th</sup> at 6:30pm. This meeting will go over the top scenarios that were recommended by the community, and then report out on the analysis done since then. This is the virtual meeting link: <https://www.fcps.edu/node/42495>
    - Bond Package – Jessica’s team is working to pull this together
    - Joint CIP Kick-off meeting with the County – FCPS may start meeting with the County every 6 months or so. There is a new webpage available for this on the

County site, found here: <https://www.fairfaxcounty.gov/environment-energy-coordination/joint-environmental-task-force>

- CIP Update – Jessica’s team is working on an abbreviated version of the CIP.
  - The CIP overall shows how funding is used for building projects and explains how the bond money and other funds will be used for prioritized projects
  - Current building capacity and projected capacity will be summarized but at a high-level and enhanced information will be provided on capital improvement planning.
  - Asset management and environmental stewardship will continue to be highlighted
  - Capacity – most years, a capacity survey is completed by principals to help assess overall capacity. In the 2020-2021 year, that was not done due to the COVID-19 pandemic.
  - Student Membership – this analysis was not completed for this year’s CIP, due to the unenrollment of the 8-9k students. The COVID-19 pandemic is causing a membership enrollment anomaly.
  - This year’s CIP will include new information includes NetZero initiatives, and the Joint Environmental Task Force (JET) partnership with the County will be included. The County has hired a firm to create a NetZero energy and/or NetZero ready study cost comparisons construction cost estimates for all types of facilities changes, lifecycle and how much more money will be needed to implement NetZero schools.
  - Boundary Changes – during discussions about this topic related to the CIP, Jessica explained that boundary changes are still underway.
  - Capital expenditure – Jessica is looking into whether outdoor classrooms can be included into capacity analysis.
  - It is unknown at this point if/what any overall economic impacts across the County and region will have on the FCPS future budget.
  - Renovation cue – Jessica explained after questions about how often it’s created/revised that a new cue will be created by 2022. The current cue was created in 2008 and has not been revised since then.
  - Co-location schools with other County facilities – FCPS is working with the County to discuss this approach.
  - Jessica will be presenting the CIP to the Board in the future meetings below, details for these meetings can be found here:  
<https://www.fairfaxcounty.gov/budget/joint-board-supervisorsschool-board-cip-committee>
    - December 15, 2020. 11 a.m.-4 p.m. (Work Session)
    - December 17, 2020, 7 p.m. (New Business)
    - January 5, 2021, 11 a.m.-1.p.m.(Work Session)
    - January 7, 2021, 6 p.m. (Public Hearing)
    - February 4, 2021, 7 p.m.(Final Action)
- Laura Jane Cohen’s Update:
  - The School Board met with the Board of Supervisors on the joint CIP meeting and here a few items to note:
    - School Board members are advocating for FCPS facilities to be included in the County facilities audit.
    - The School Board has asked for more information on the financial aspects of the FCPS Bond limitations.
    - A future enhancement to the CIP to make it more interactive with a mapping component,

- Other items discussed: opportunities for trading facilities and/or other spaces with the County, proffer allocations, using the same facility scoring system, various kinds of bonds, potential “campus model” designs with police or libraries

## Community Time

- Julie Shepard – Fairfax Council of PTAs – Julie mentioned she will share the McLean HS community virtual meeting to the other leaders in the Fairfax Council of PTAs

Final minutes have been approved for the November 10, 2020 FPAC meeting.

## Member Time

A FPAC work session is scheduled for December 15<sup>th</sup> – any sub-committees should let Dan know if they want to meet at this time.

Dan A reminded FPAC members of these upcoming items related to the Semi-Annual Report:

- Present a final outline to FPAC members at this meeting – this outline will be used as a basis for the semi-annual report which will need to be drafted in January, because it’s due by early February. FPAC will not be providing a mid-year update to the School Board in a work session on the Annual Report.

FPAC Work Plan for the 2020-2021 Annual Charge and committee updates were provided below:

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. Update: The group has met and talked about the impacts and potential lessons from re-configuring the vision due to COVID-19, a “futurist” mindset.
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. Update: The group has met and talked about new strategies for maintenance cost benefit for better performance.
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. Update: The group has met and talked about the items that the sub-committee will be reaching out to FCPS or performing research to consider.
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. Update: Not much of an update since the Boundary consultant’s work has been delayed.
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. Update: Lasting impacts from the COVID-19 pandemic can evolve into lessons learned into future shifts in how design and construction are done.

## Adjournment

The meeting was adjourned at 8:58pm.

## FPAC Agenda

January 5, 2021

Virtual Meeting

7:00 – 9:00 pm

### Virtual Meeting

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

Members of the public are welcome to attend meetings virtually at: <https://www.fcps.edu/streamingmeeting>. If you would like to observe and/or speak during Community Time, please send your name and email address to Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) or Sara Wade at [slwade@fcps.edu](mailto:slwade@fcps.edu) by 4:30pm, January 4, 2021, to receive a link to join the virtual meeting.

### Meeting Opening/Announcements

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

### Community Time

Opportunity for the public to address the Council.

### Staff Announcements/Presentation/Discussion

TBD

Sub-committee Updates on Annual Charge Items

### Approval of Meeting Minutes

December 1, 2020

### Old Business

### New Business

FPAC Work Plan for the 2020-2021 Annual Charge and committee assignments are proposed as follows (leads are **bolded**):

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. **Shawn, Troy**, Charlie, Angela, Carmen
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. **Dan H, Kevin**, Troy, Dan A
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. **Kate, Katie**, Lauren, Shawn, Dan, Kevin
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. **Cathy, Angela, Jay**, Carmen, Katie

5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. **Lauren, Dan A**, Cathy, Kate, Kevin

**Upcoming Schedule Reminders:**

- a. Semi-annual reports are due in January.

**Member Time**

Annual Report Presentation to the School Board

**Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

January 5, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/tv/ch99>

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	Yes
Lauren Magee	Hunter Mill	No
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	Yes
Shawn Xu	Sully	Yes
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

### School Board and Staff Announcements

- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:
  - A few updates:
    - New Elementary School for the Oakton/Dunn Loring Area – as discussed via a Forum session today. The Blake Lane location is not viable, so Board member Frisch suggested that the Dunn Loring Center property be used for a new elementary school in this general area. The new location was approved by the Board today for the Dunn Loring Center on Gallows Road and this will be incorporated into the CIP. This would require a physical shift of FCPS staff workspace out of the Dunn Loring Center, in addition to many programs that currently operate out of the Center. It is unclear what the cost of re-locating these programs and staff to other locations will be in the future. This topic will be tackled when the building design phase starts for this project.



- New Elementary School along Route 1 in the Pinewood Lakes area – in the previous 2013 Bond, there was an item for a new elementary school in this area of Richmond Hwy. Due to the additional Fort Belvoir school that was built within the past 10 years, there is not a capacity issue in the area anymore. A property is available and owned by FCPS.
  - RFPs for the Clifton Elementary – The RFP responses were collected for site design. A selection will be made within a few weeks.
  - McLean/Langley/Cooper/Longfellow Boundary Study – Jessica’s team is refining options discussed at the latest public meeting and they will be posted soon to the study’s website.
  - Glen Forest Elementary – Dr. Anderson will be having a future public meeting to discuss some scenarios.
- CIP Update – Jessica’s team is issued an abbreviated version of the CIP. It was discussed at the School Board work session today, January 5<sup>th</sup>. During this meeting, the Board expressed interest in a study to better understand how programs impact buildings and community benefit.
  - Chair and Vice Chair are considering a slight adjustment to the public hearing timeline for the CIP.
  - A future joint CIP meeting with the County is happening next week.
- 2021 Bond Package – almost ready but Jessica still tweaking based on any edits to the CIP that were discussed at the Board’s Forum.
- School Design Process & Stakeholders – the Principal and FCPS Facilities Department typically lead the creation of stakeholder groups. FCPS will always make presentations to the PTAs throughout the design stages.
  - Building Our Future website – materials on projects will be uploaded by the FCPS there. <https://www.fcps.edu/about/Capital-Improvement-Project-Status>
- Electric Buses – the charging stations were just installed at FCPS.
- Future FPAC Volunteer Opportunities – Jessica’s team will consider asking for FPAC volunteer participation in facilities management activities, where appropriate (i.e. Building Design Review Committees)

## Community Time

No members from the Community attended this meeting

## Member Time

Final minutes have been approved for the December 1, 2020 FPAC meeting.

Semi-annual report write-ups need to be sent to Dan A by January 15<sup>th</sup>. The Dan will create a draft and will route to FPAC members.

FPAC members should let Dan A know if they need to use the January 19<sup>th</sup> work session.

## Adjournment

The meeting was adjourned at 8:28pm.

**FPAC Agenda**  
February 2, 2021  
Virtual Meeting  
7:00 – 9:00 pm

**Virtual Meeting**

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

Members of the public are welcome to attend meetings virtually at: <https://www.fcps.edu/streamingmeeting>. If you would like to observe and/or speak during Community Time, please send your name and email address to Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) or Sara Wade at [slwade@fcps.edu](mailto:slwade@fcps.edu) by 4:30pm, February 1, 2021, to receive a link to join the virtual meeting.

**Meeting Opening/Announcements**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

Francine Furby, Director of Transportation (or her designee)

Sub-committee Updates on Annual Charge Items

**Approval of Meeting Minutes**

January 5, 2021

**Old Business**

**New Business**

FPAC Work Plan for the 2020-2021 Annual Charge and committee assignments are proposed as follows (leads are **bolded**):

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. **Shawn, Troy**, Charlie, Angela, Carmen
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. **Dan H, Kevin**, Troy, Dan A
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. **Kate, Katie**, Lauren, Shawn, Dan, Kevin
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. **Cathy, Angela, Jay**, Carmen, Katie

5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. **Lauren, Dan A,** Cathy, Kate, Kevin

### **Member Time**

Annual Report Presentation to the School Board

### **Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

February 2, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/streamingmeeting>.

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	No
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	Yes
Shawn Xu	Sully	No
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning
2. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison
3. Francine Furby, Director of Transportation

### School Board and Staff Announcements

- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:
  - A few updates:
    - CIP Update – it was approved but may have a few amendments.
    - McLean/Langley/Cooper/Longfellow Boundary Study – Jessica's team presenting on this topic at the Feb 4<sup>th</sup> School Board Regular Business meeting.
- Laura Jane Cohan, School Board Member, Springfield District and FPAC Liaison:
  - McLean boundary meetings – there have been several public meetings recently
  - CIP – there may some amendments to this document

- Boundary Updates – several members are starting to consider new ways of handling boundary changes assessments in the future.
- FCPS Joint meeting with the County Board of Supervisors – many funding aspects were discussed. The next meeting with the Board of Supervisors is February 18<sup>th</sup>.
- Francine Furby, Director of Transportation
  - Social Distancing on Buses – 6 ft social distancing may not be possible at all times on buses, no additional buses. Temperature checks are not being conducted after Feb 12<sup>th</sup>.
  - Number of Bus Riders – FCPS is anticipating 50% of riders will be on the buses once in-person learning has started.
  - PPE – FCPS has provided PPE to drivers. Bus riders must wear appropriate face masks and masks are available for any students that may forget a mask. Exemptions are considered and special considerations will be provided. Bus aids will be on-board as needed. Parents are encouraged to transport their own children to school if they are concerned with health concerns.
  - Traffic Safety – Ms. Furby’s team will work with schools to map out changes in arrival and dismissal congestion.
  - Student Ride Time – 70 minutes is the longest possible ride time for out-of-bounds transport.
  - Re-routing changes – changes are taken on a case-by-case basis. The existing routes are being used. FCPS may consider upgrading the routing software in future years.
  - Driver Shortage – this is an on-going issue, FCPS ended last year with an 80 member shortage. Ms. Furby’s team has been focusing on recruiting when needed and is focusing on training.
  - Electric Buses Future – the Dominion Energy electric buses program is starting with 8 buses for FCPS, a few additional buses are coming to FCPS over the next few weeks. FCPS has not coordinated with Dominion Energy to order/request additional buses at this time.
  - Funding for Bus Fleet – FCPS funds the replacement at a rate of 70-100 buses per year. Additional funds are spent on parking facilities.
  - Food Distribution – this program will be smaller once students start back at school, but the program will continue on to support learners at home full-time and other in-person learners.

## Community Time

Amy Forest – lives near Haycock Elementary, which is located in the McLean High School pyramid and wanting to know about the West Falls Church development that includes a large amount of residential housing. Community members have communicated concerns to Supervisor’s Foust’s office. FPAC members will review the proposed development information.

## Member Time

Final minutes have been approved for the January 5, 2021 FPAC meeting.

FPAC member Tour of Two School Facilities – FPAC members Dan Hogan and Troy Thompson toured Belvedere Elementary and the Alan Leis Center for a cursory look at the HVAC systems and other environmental control systems. They gave a summary of their visit.

FPAC members should block off the morning of Saturday, February 27<sup>th</sup> for a virtual retreat.

## Adjournment

The meeting was adjourned at 9:09pm.

**FPAC Retreat Agenda**

February 27, 2021

Virtual Meeting

9:00am – 12:00noon

**Opening/Announcements & Community Time: 9:00am – 9:15am**

**Guest Presentation and Discussion: 9:15am – 10:15am**

**Break: 10:15am – 10:30am**

**Current Annual Charge Updates from Sub-Committees: 10:30am – 11:00am**

**Next Year's Annual Charge Brainstorming: 11:00am – 11:45am**

**Final Discussion & Wrap-up: 11:45am – 12:00noon**

**Adjournment**

# RETREAT MINUTES

## Facilities Planning Advisory Council (FPAC)

Retreat Meeting  
2020-2021 School Year

February 27, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/streamingmeeting>.

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	No
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	No
Kevin Cahill	Springfield	No
Shawn Xu	Sully	No
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning
2. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison
3. Elaine Tholen, School Board Member, Dranesville District

### School Board and Staff Announcements

Presentation to the School Board – the Board has asked that FPAC present this year's Annual Report on May 18, 2021. Therefore, FPAC members will likely need to start drafting the Annual Report sections earlier than in past years. FPAC members are strongly encouraged to reach out to Dan A and Angela if need additional information from staff.

Elaine Tholen Update/Introduction – provided a brief history of her work in FCPS as an employee and discussed the new development occurring in the Dranesville District. She is also a member of the School Board's Comprehensive Planning Development Committee (CPCD).

Laura Jane Cohen Update – has had recent discussions with Jessica Gillis and Jeff Platenberg on the CPCD and its vision for CPCD. Ms. Cohen has been talking about the idea of using the CPCD as a way

to help FCPS discuss topics related to boundaries and facilities. Ms Cohen has proposed meeting in April, May and June with the CPCD to discuss these items.

Joint CIP Meeting was canceled recently because of inclement weather. The proposed County budget is concerning for FCPS.

Governor's Potential Guidance on School Attendance in the Fall – the School Board is tracking some proposed legislation that is in draft form which may impact FCPS staffing requirements. Future virtual school curriculum may need change and use a different system.

## Community Time

No members from the community participated.

## Member Time

FPAC members should anticipate finalizing the Annual Report in early May.

1. Continue to develop the long-range vision for FCPS school facilities;
  - a. Member comments included:
    - i. Ensuring that renovations are captured here since this type of change is the majority of major adjustments to the school buildings.
    - ii. Including virtual learning in this item, how does FCPS see virtual learning fitting into how facilities are maintained, renovated and used from a capacity standpoint.
    - iii. Find a way to weave boundary changes into a long-term strategy.
2. Provide support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations;
  - a. Member comments included:
    - i. Ensure budgets are looked at and discuss community-use of the school buildings and developing a scaled approach to the fees associated to community uses.
    - ii. Discuss outdoor space utilization – Get2Green has an inventory of outdoor instructional spaces at schools
3. Develop recommendations on facility resiliency, to include accessibility, sustainability, and design justice;
  - a. Member comments included:
    - i. Ensure gender identity design components are discussed
    - ii. Discuss energy conservation competitions
    - iii. Review AIA Framework for Design Excellence:  
[https://content.aia.org/sites/default/files/2020-08/Framework\\_for\\_design\\_excellence\\_v3.pdf](https://content.aia.org/sites/default/files/2020-08/Framework_for_design_excellence_v3.pdf)
4. Advise and assist with the development and implementation of updated boundary policies and processes; and,
  - a. Member comments included:
    - i. The consultant will be starting the Community meetings soon, which may take a few weeks via surveys.
    - ii. Cathy & Angela discussed the current direction
5. Assess and evaluate how facility design and construction can be adjusted to accommodate social distancing and a safe environment.
  - a. Member comments included:



- i. Lauren briefed the members what items this sub-committee right now.

#### Next Year Options for Annual Charge Items

- Future Virtual Learning and Impacts to School Facilities – the idea of having Jessica’s team be part of the virtual learning planning, then determine impacts to school facilities in the future
- Vision for FPAC for the future – FPAC may need to re-visit the roles of members, coordination with School Board members, reporting requirements, etc
- Environmentally Conscious Facilities – Doing a deeper dive into topics like Net-zero vs. Net-Better, and other interests of FCPS based on construction budget constraints.

#### Adjournment

The meeting started at 9:00am and was adjourned at 11:50.

## **FPAC Agenda**

March 2, 2021

Virtual Meeting

7:00 – 9:00 pm

### **Virtual Meeting**

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

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### **Meeting Opening/Announcements**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning  
Dr. Lisa Williams, FCPS Chief Equity Officer

### **Community Time**

Opportunity for the public to address the Council.

### **Staff Announcements/Presentation/Discussion**

Dr. Lisa Williams, FCPS Chief Equity Officer

### **Approval of Meeting Minutes**

February 2, 2021

### **Old Business**

Retreat Recap

### **New Business**

Annual Report Timeline

### **Member Time**

### **Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

March 2, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/streamingmeeting>

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	Yes
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
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Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	Yes
Vacant	Sully	No
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Elaine Tholen, School Board Member, Dranesville District
2. Laura Jane Cohen, School Board Member, Springfield District and FPAC Liaison
3. Lisa Williams, FCPS Chief Equity Officer
4. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

### School Board and Staff Announcements

- Lisa Williams, FCPS Chief Equity Officer:
  - Dr. Williams provided a quick explanation of her background in education, equity initiatives and community relationship development.
  - Question related to equity in school buildings – Dr. Williams helped guide and counseled on building design and construction. She's always strived for access to quality resources for all students and families. Dr. Williams also mentioned how much all aspects of 'space' and 'spacing' has raised a huge group of new questions about how schools handle the needs of different students in different parts of the County.

- Question related to how does Dr. Williams measure equity and know when it's been achieved – Dr. Williams highlighted community schools and how this can be a successful solution.
- Question related to community engagement – Dr. Williams wants to focus on non-traditional families. If community feedback isn't occurring as anticipated, then the least represented community members should be the focus of the outreach first and ask these communities first the best ways to engage.
- Question related to boundary adjustments – Dr. Williams thinks that housing is at the core of this discussion and that diversity is an advantage.
- Question related to FCPS programming – Dr. Williams believes that FCPS has positively allowed for specialized programming that often targets a need, that is necessary. She stressed that this process needs to be tracked so that there is follow-up and accountability.

Closing remarks and discussion: FCPS needs to find a way to recognize the faults of previous decisions and develop a way to move forward with positive solutions. FCPS can take a closer examination of equity for new school building facilities (and other things that impact buildings, like programming) and encouraging discussions about diversity, which opens up access for sharing ideas and experiences. For the topic of community outreach, it's so important to think collectively where our assumptions and prejudices arise from and how we can 'share power' with other community members. FCPS should ask 'what do we want to achieve' through asking the questions to help move towards a common goal. Design Justice may lie in what are the individual needs for that school community. In process for considering design justice and "Equity vs. Equality," FCPS should establish access to both, create a baseline and ensure that good designs are accessible. Vulnerability is on a continuum which is a large range, and very much connected to each other (often disabled people have limited income). Equity work is about responding to the needs of all peoples in a community, with special consideration to groups we haven't served well in the past.

- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:
  - A few updates:
  - Justice High School Pyramid Community Outreach - Next Tues & Wed on Boundary Adjustments. <https://www.fcps.edu/about-fcps/facilities-planning-future/school-boundary-adjustments/proposed-justice-pyramid>
  - City of Fairfax & Development Discussion – Jessica will be discussing capacity with these members at a meeting on March 15<sup>th</sup>.
  - CIP workshop for the Planning Commission – Jessica will be presenting to the County's Planning Commission
  - Boundary Consultant Update – Survey and outreach meetings are TBD. The consultant interviewed School Board members in 2020 to try to capture feedback. Survey will be geared around how conceptually boundaries are assessed and outreached across the County. The School Board will be discussing this tomorrow.
  - Glen Forest Elementary School – FCPS is still working through ways to consider the traffic flow by reducing the student enrollment and assessing cafeteria space.
- Laura Jane Cohan, School Board Member, Springfield District and FPAC Liaison:
  - McLean boundary meetings – there have been several public meetings recently

## Community Time

No members

## Member Time

Annual Report Timeline - Tentative Annual Report Presentation is scheduled for May 18, 2021. All final drafts are needed from the sub-committees by April 30, 2021.

## Adjournment

The meeting was adjourned at 9:09pm.

## **FPAC Agenda**

April 6, 2021  
Virtual Meeting  
7:00 – 9:00 pm

### **Virtual Meeting**

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

Members of the public are welcome to attend meetings virtually at: <https://www.fcps.edu/streamingmeeting>. If you would like to observe and/or speak during Community Time, please send your name and email address to Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) or Sara Wade at [slwade@fcps.edu](mailto:slwade@fcps.edu) by 4:30pm, April 5, 2021, to receive a link to join the virtual meeting.

### **Meeting Opening/Announcements**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning  
Noel Klimenko, Director of Curriculum and Instruction

### **Community Time**

Opportunity for the public to address the Council.

### **Staff Announcements/Presentation/Discussion**

Noel Klimenko, Director of Curriculum and Instruction

### **Approval of Meeting Minutes**

March 2, 2021

### **Old Business**

### **New Business**

Discuss Annual Report Development and Schedule

### **Member Time**

### **Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

April 6, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/streamingmeeting>.

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	No
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	Yes
Vacant	Sully	No
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Noel Klimenko, Director of Curriculum and Instruction
2. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

### School Board and Staff Announcements

- Noel Klimenko, Director of Curriculum and Instruction – explained recent considerations this part of FCPS is considering, which related to FPAC member questions:
  - One Fairfax lens to Equity – includes things like creating curriculum more culturally responsive, removing bias and studying the AAP program for recommendations
  - Program Placement – are often grouped by programs that allow for student transfer, pilot programs and innovative programs
  - Impacts from Pandemic – leveraging technology to help partnering programs, exploring how the profession of teaching is changing and what that means for learning and what classroom spaces are needed (interior and external)
  - Evolving the teaching skills for the future – considering topics like problem-based teaching, enhanced assessments, collaboration for teacher and student relationships

and continual approval for teaching methods. FCPS will continue to look for ways to promote Pre-K.

- Specific Questions:
  - AAP and IB programs – IB was originally offered first at FCPS and these programs have 2 different options for college prep and credit.
  - Student transfers for Specialized Programs – language immersion programs are usually initiated by community interest and then assessed by FCPS for viability. Program audit studies will be starting soon.
  - Local Level IV – The curriculum team has started a three year for every school to have a center or a local school program.
- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:

A few updates:

  - Preparing for Summer work – developing schedules for all the renovations that are scheduled to start soon
  - Braddock and Falls Church PTA meetings – coming up meetings with PTAs on drafted designs.
  - CIP – final edits are being addressed now, will be finalized and printed in the next few weeks.
  - Kilmer Middle School – Jessica's team is adding a modular at this school
  - Joint CIP meeting to the Board of Supervisors – this meeting will happen next week.

## Community Time

- Carol Turner – a citizen expressed concerns with a proposed new parking facility at the Justice Park to support the Justice High School renovation. The FCPS and FCPA had been coordinating to initiate this project. This citizen has concerns with placement of the parking lot in a park and not on the school property site.
- Kathleen Brown – a citizen also expressed a concerned about this topic of parking at the Justice Park. This citizen is involved in a few community groups and explained concerns with losing a majority of the park and hopes that FCPS consider the Fairfax One equity policy.

## Member Time

Annual Report Timeline – Tentative Annual Report Presentation is scheduled for May 18, 2021. All final drafts are needed from the sub-committees by April 30, 2021.

Ed Spec Process/Cycle – FPAC members are unsure how often this would be reviewed and revised. A future FPAC meeting can ask Jessica about this.

Quander Road and Cameron Elementary – Dan, Kevin, Troy visited 2 more schools and saw concerns with ventilation. FPAC members came away with questions about the varying utility systems used in the same building and how they are viable for the life cycle of those building.

Boundary Consultant – Cathy heard that this effort may be delayed until the Fall 2021.

## Adjournment

The meeting was adjourned at 8:26pm. A few FPAC members staying on the virtual call to discuss a specific aspect of building planning.



## **FPAC Agenda**

May 4, 2021  
Virtual Meeting  
7:00 – 9:00 pm

### **Virtual Meeting**

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

Members of the public are welcome to attend meetings virtually at: <https://www.fcps.edu/streamingmeeting>. If you would like to observe and/or speak during Community Time, please send your name and email address to Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) or Sara Wade at [slwade@fcps.edu](mailto:slwade@fcps.edu) by 4:30pm, May 3, 2021, to receive a link to join the virtual meeting.

### **Meeting Opening/Announcements**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning  
Gavin Myers, AIA LEED Green Associate, NCARB, Principal, Hughes Group Architects

### **Community Time**

Opportunity for the public to address the Council.

### **Staff Announcements/Presentation/Discussion**

Gavin Myers, AIA LEED Green Associate, NCARB, Principal, Hughes Group Architects

### **Approval of Meeting Minutes**

April 6, 2021

### **Old Business**

### **New Business**

Discuss Annual Report  
Final FPAC meetings of 2020-2021

### **Member Time**

### **Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

May 4, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/tv/ch99>

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	No
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	No
Vacant	Sully	No
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	Yes
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

1. Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning
2. Gavin Myers, AIA LEED Green Associate, NCARB, Principal, Hughes Group Architects

### School Board and Staff Announcements

- Gavin Myers, AIA LEED Green Associate – The Hughes Group is working on 4 projects for FCPS:
  - Gavin presented a series of powerpoint slides that discussed the following topics:
    - Net Zero – schools typically will have a higher 1<sup>st</sup> cost for ROI structures. This is still a concept in development, and how to keep reducing that initial cost.
    - Pandemic Design for HVAC – FCPS requires outdoor airflow (windows), as compared to most other schools. This will be an evolving topic for the future.
    - Flexible Classrooms – hard furnishings are typically aligned on the room perimeter, for classrooms, libraries. Other designs are reducing the lockers in middle schools and cubbies only for younger grades.

- Outdoor Learning Spaces – schools should consider the overall intent of the learning experience outside, formal or more informal. Considerations can also consider the acceptable weather exposure and bring nature inside (green walls, larger indoor lush gardens) and operable exterior walls.
  - Health & Wellness Centers – a newer focus on holistic wellbeing (physical & mental health), combining the recreation facilities, physical health services and counseling services into one center.
  - Other discussion points that were mentioned were related to long-term virtual school programs and how that impacts the building, changing physical materials used in schools, newest concepts for athletics.
- Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning:  
A few updates:
    - Preparing for Summer work – having to adjust a few schedules related to getting materials since the prices of steel and lumber are high.
    - CPDC Meeting – will be streamed live online tomorrow, May 5<sup>th</sup>
    - Annual Report discussion with School Board members – FPAC leadership will be meeting with the School Board during the May 18<sup>th</sup> School Board meeting to discuss the report.

## Community Time

- Joe Pika – did not have any specific questions for FPAC members but acknowledged the ability to call into this meeting and listen to the FPAC meeting.

## Member Time

Annual Report – Dan will be finalizing the Annual Report tomorrow and will be submitting it to FCPS.

A few community concerns for the proposed Justice High renovation and related parking at Justice Park have been communicated to FPAC members in the last month. The citizens who have reached out to FPAC members have mainly been concerned with taking open park space and paving it for parking spots.

## Adjournment

The meeting was adjourned at 8:45pm.

## **FPAC Agenda**

June 8, 2021

Virtual Meeting

7:00 – 9:00 pm

### **Virtual Meeting**

Electronic Regular Meeting 7-9 pm

FPAC Members will participate electronically due to the COVID-19 emergency.

Members of the public are welcome to attend meetings virtually at: <https://www.fcps.edu/streamingmeeting>. If you would like to observe and/or speak during Community Time, please send your name and email address to Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) or Sara Wade at [slwade@fcps.edu](mailto:slwade@fcps.edu) by 4:30pm, June 7, 2021, to receive a link to join the virtual meeting.

### **Meeting Opening/Announcements**

#### **Community Time**

Opportunity for the public to address the Council.

#### **Staff Announcements/Presentation/Discussion**

Jessica Gillis, Special Projects Administrator for Facilities and Transportation Planning

#### **Approval of Meeting Minutes**

May 5, 2021

#### **Old Business**

Annual Report Presentation to the School Board

#### **New Business**

Thank you for retiring members

Next Meeting – September 14, 2021

#### **Member Time**

#### **Adjournment**

# MINUTES

## Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2020-2021 School Year

June 8, 2021

Members of the public are welcome to attend virtually via at <https://www.fcps.edu/tv/ch99>

Members of the public can email Kathy Vasapoli at [kvasapoli@fcps.edu](mailto:kvasapoli@fcps.edu) to receive a link to join the virtual meeting. The following FPAC members attended:

Name	District	Attended Meeting
Charles Hookey	Braddock	Yes
Jayant Reddy	Dranesville	No
Lauren Magee	Hunter Mill	Yes
Troy Thompson	Lee	Yes
Dan Aminoff	Mason/Chair	Yes
Catherine Hosek	Mt. Vernon	Yes
Kate Howarth	Providence	Yes
Kevin Cahill	Springfield	No
Vacant	Sully	No
Dan Hogan	At Large	Yes
Carmen Clipper	At Large	No
Angela Smalls	At Large/Vice Chair	Yes
Katie Hermann	City of Fairfax/Secretary	Yes

### Meeting Opening

The FPAC members confirmed their ability to use the BlackBoard Collaborate application, no issues with audio or visual effects were found.

### Staff Announcements/Presentation/Discussion

No updates were provided by FCPS staff

### School Board and Staff Announcements

No updates were provided by FCPS staff

### Community Time

No members from the Community attended this meeting

### Member Time

Annual Report Presentation – FPAC members had an open discussion about the Annual Report presentation to the School Board that occurred on May 18, 2021. Members discussed feedback from the School Board members about the FPAC report. Some topics that FPAC members

discussed were related to: community use of school facilities, discussion on the role of FPAC, communications and direction from the School Board, boundary changes, etc.

Justice HS Pyramid – there was a public meeting about the proposed boundary changes for this pyramid. The latest feedback from some of the citizens is related to the number of students that are moving to different schools, which are projected to elevate some capacity issues.

New Virtual Learning Platform – if FPAC virtual meetings occur in the fall, the new virtual Zoom will be used since FCPS is no longer be using Blackboard after June 2021.

Recent Comprehensive Planning Development Committee Mtg – occurred on June 3rd and discussed the community use fee as compared to other DMV areas, and a discussion of raising the redevelopment proffers for school facilities from developers.

May 4, 2021 FPAC meeting minutes - Final minutes have been approved

Retiring Members – School Board members will be looking for 4 new members, for the following areas: Braddock, Dranesville, At-large, Sully. These new positions may be discussed at the next School Board meeting on June 24, 2021.

## Adjournment

The meeting was adjourned at 7:50pm.