

Title I Parent Advisory Committee Meeting Minutes Executive Board Session (Hybrid)

Executive Board Meeting No. 1
10/3/23
Citizen Advisory Committee

Title I Parent Advisory Committee Charge for 2023-24: TPAC will champion literacy by reviewing the implementation of the science of reading curriculum in Title I schools. This includes but is not limited to reviewing curriculum materials, implementation strategy, and fidelity of implementation.

Executive Board members present: Mike Woltz, Chair (Glasgow MS); Maria Worthen, Vice Chair (Beech Tree ES); Moses Cobb, Middle School Liaison (Timber Lane ES); Roberto (Ho) Moraes, Middle School Liaison Alternate (Hughes Middle School); Christina Strauss, Member at Large (Forestdale ES), Iris Avila, Member at Large (Lorton Station ES), and Heather Hale, Teacher Liaison (Weyanoke).

Agenda Item: Call to Order & Welcome

- The Title I Parent Advisory Committee (TPAC) Executive Board meeting began at 7 p.m. There were 5 executive board members in attendance in-person and 2 executive board members in attendance virtually. Also in attendance were the following FCPS staff from the Instructional Services Department: Noel Klimenko, Assistant Superintendent of Instructional Services, Amy Miller, Director of Title I, Dr. Courtney White, Coordinator of Title I and IV, and Tim Paper, Title I Educational Specialist.

Agenda Item: Review the purpose of TPAC & 2023/24 Charge

- Mike Woltz briefly discussed the purpose of TPAC, to help connect students and families in Title I school communities with resources, to help strengthen relationships between schools and families, and to develop leadership skills among representatives. The Executive Board then briefly reviewed the charge for the upcoming year, which is a continuation of the charge from the previous year.
- Staff responses to the School Board Report are typically posted on Board Docs and can be read by the public. It's typically brought to the Committee for review. Ms. Miller will send out the staff responses to last year's report to the executive board and then we will discuss them at the next executive board meeting on November 14, 2023.
- Ms. Klimenko gave an update on the basal resource adoption process. The division must select a basal resource from the Virginia Department of Education (VDOE) approved list. Over the summer, a committee convened to review the materials. Ms. Klimenko stated that while there was no TPAC representation on this committee, several members are connected to Title I. VDOE's original list of

materials only included resources for Kindergarten through 3rd grade, but it has added resources that include grades 4-6. Ms. Klimenko shared that FCPS has not purchased a new basal resource in over 20 years. Thirty million dollars are being invested in this resource. Several Executive Board members asked about challenges being experienced with the basal. Some examples included, teachers being used to having more autonomy in the resources they used previously and the overwhelm of working with these new tools. New teachers may want these resources to support them and be more open to using them. There are still varying levels of teacher understanding. Training will occur during the summer and teachers will be compensated for attending but the training is not mandatory.

- At a future meeting, Ms. Klimenko will bring materials for the TPAC to review. She will provide updates as she receives them.

Agenda Item: Discuss TPAC Goals for the year

Increase the number of participants engaged with TPAC.

Invite all families to the general session meetings to share information across a border Title I School community.

- Strategies to increase participation would be:
 - TPAC representatives could go to the PTA meetings and talk about TPAC to get more people interested in the committee.
 - Have TPAC representatives at school family events to pass out information on TPAC and Title I brochures.
 - Provide talking points to TPAC representatives to answer questions.
 - Provide opportunities in the meeting for participants to share their experiences.
 - Encourage principals to come to the general session meetings, which was a recommendation in the 2022-2023 School Board Report.
- Attendance at the TPAC meetings is only one way of measurement.
- Develop a more consistent method of communicating out information from the TPAC sessions.
 - TPAC representatives could meet with the principal and ask what the best way to communicate information from TPAC would be for them, but it is important for TPAC representatives to communicate in a manner that they feel comfortable with as well. The Title I office will be encouraging principals to welcome this type of engagement with the TPAC representatives.

Agenda Item: Review Meeting Dates & Develop Agenda for October 17th General Meeting

- A Title I overview will be delivered at the October 17th general session to give representatives the background on Title I. Information will be included about how the Title I Office has supported the science of reading.

- Feedback to be collected from representatives asking them “how did you get here?”, “what did you learn that you didn’t know before?”, and “what do you hope to gain from your time on the Title I Parent Advisory Committee?”.
- At the general meeting, we will give representatives strategies for sharing the meeting content with their respective schools.
- Share the School Board Report and presentation following the October 17th meeting.
- Incorporate each of the recommendations from the school board report in the meetings for the year.

Agenda Item: Closing

- Plan the next session around each of the recommendations in the school board report.

Adjournment / Next Meeting

The meeting ended at 8:30 p.m. The next TPAC Executive Board session will be a hybrid meeting on November 14th, 2023, at 7:00 PM in Gatehouse 4050/4051.